



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

Government Madanlal Shukla PG
College Seepat Bilaspur

- Name of the Head of the institution **Dr Rajiv Shankar Kher**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **07752 265050**
- Mobile no **9300311524**
- Registered e-mail **gmlscseepat@gmail.com**
- Alternate e-mail **iqacgmlscseepat@gmail.com**
- Address **Nawadeeh Chowk, Seepat Bilaspur
CG**
- City/Town **Seepat**
- State/UT **Chhattisgarh**
- Pin Code **495555**

2.Institutional status

- Affiliated /Constituent **Afiiliated**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Atal Bihari Bajpai
Vishwavidyalaya Bilaspur CG**
- Name of the IQAC Coordinator **Dr. K. Venu Achari**
- Phone No. **07752265050**
- Alternate phone No. **07752265050**
- Mobile **09826332898**
- IQAC e-mail address **gmlscseepat@gmail.com**
- Alternate Email address **iqacgmlscseepat@gmail.com**

**3. Website address (Web link of the AQAR
(Previous Academic Year)**

<https://gmlscollege.ac.in/wp-content/uploads/2022/10/AQAR-Report-2020-21-02.06.2022.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://gmlscollege.ac.in/wp-content/uploads/2021/08/Academic-Calendar-2021-22.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.50	2015	01/05/2011	30/04/2015
Cycle 2	B	2.14	2022	20/12/2022	19/12/2027

6. Date of Establishment of IQAC

03/10/2012

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	0

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

With the suggestion of IQAC class room would be modified into ICT.

Construction of Stage, Ramp and Toilet in College campus with suggestion of IQAC.

Formation of Tree platform by in the college campus.

Value added course run by Science department with coordination of IQAC.

Maximum use of smart class room for the student progression.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Modification of class room No	Done
Construction of Stage Ramp and Toilet in College campus	Done
Formation of Tree platform by in the college campus	Done
Maximum use of smart class room	Using by faculties, students
Departmental preparation during the visit of NAAC pear team	Done
Value added course run by Science department	Implemented

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
Staff Council	20/03/2023

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Government Madanlal Shukla PG College Seepat Bilaspur
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• Designation	Principal
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• Mobile	09826332898				
• IQAC e-mail address	gmlscseepat@gmail.com				
• Alternate Email address	iqacgmlscseepat@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://gmlscollege.ac.in/wp-content/uploads/2022/10/AQAR-Report-2020-21-02.06.2022.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://gmlscollege.ac.in/wp-content/uploads/2021/08/Academic-Calendar-2021-22.pdf				
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Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.50	2015	01/05/201 1	30/04/201 5
Cycle 2	B	2.14	2022	20/12/202 2	19/12/202 7
6.Date of Establishment of IQAC			03/10/2012		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
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<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Staff Council	20/03/2023
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2021	10/01/2022
15.Multidisciplinary / interdisciplinary	
Multidisciplinary/ interdisciplinary popular talks/ lectures/ activities were organized time to time.	
16.Academic bank of credits (ABC):	
There is no such provision made by the affiliating university for affiliated colleges.	
17.Skill development:	
Our Institution run the value added couse on Orgenic Agriculture. Apart from this many other activities related with skill developments were organized.	

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

In general all programmes are conducted in this institution in bilingual mode. More than 90% students opt Hindi.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Program outcome and course outcomes are properly displayed in the campus and uploaded on the website of the college. During admission process and induction classes, teachers informed these to students.

20.Distance education/online education:

Classes were conducted in hybrid mode. On line classes were organized time to time as per requirement. Students are also promoted to used online plateforms like NLIST, Swayam and ePG Pathshala.

Extended Profile**1.Programme**

1.1	300
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1408
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	1234
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	430
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	16
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	16
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	31
Total number of Classrooms and Seminar halls	
4.2	406050
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	50
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution starts new session for faculty members at least 15

days earlier than that of students for update themselves about the changes made by university in curriculum. New syllabi are collected, analysed and availability of new texts and reference books are checked by them. New books are immediately purchased, if needed. College website is also updated and new syllabus of the university is properly linked. In the meantime, suitable time table is prepared by time table committee with considering the feedback of students and faculty members and distributed to faculty members and pasted on notice board and college website.

Faculties of this institution conduct theory and practical classes by using different teaching methods such as conventional chalk and talk method, ICT tools, class seminars, class workshop, field projects, group wise practical projects etc. Students are also stimulated to operate free internet facility in the college for exploring e-contents of their curriculum. Slow learners and fast learners are identified through various tests. Distinct classes are arranged for slow and fast learners. Teachers are also encouraged for participation in orientation, refresher courses, short term courses and in various FDP programs.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gmlscollege.ac.in/academic-calendars/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Government Madanlal Shukla PG College, Seepat, Bilaspur is run by the Department of higher education, Government of Chhattisgarh and academic calendar issued by affiliating Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur. The Institution prepare several committees such as admission, internal examination, student union, sports, NSS, Library advisory etc. to execute prescribed activities in the calendar. The entire activities including academic calendar etc uploaded in college website for the student population and public domain. The admission process is conduct by central admission committee. Student Union committee formulate the election/ nomination process of office bearers and other class representatives of Student Union, and further activities are arranged as per schedule. Sports officer with the help of sports advisory committee formulate various processes like practice,

training, selection and participation of students in sector, state and national level sport events. NSS officers and NSS advisory committee formulate various activities. Internal examinations are organized by examination committee of the college and suitable dates are declared with consulting faculty members and students. Cultural and literary programs are regularly arranged time to time for students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gmlscollege.ac.in/wp-content/uploads/2021/08/Academic-Calendar-2021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

30

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Higher education Institution follows the curriculum of affiliating University, which enriches with Human Values, Environment Sensitivity and Professional Ethics. Professional Ethics consists of Market Structure, Cost Determination, Production Function, International Trade, Advertising and Sales Promotion, e-Business and e-Marketing, Business Ethics and Corporate Social

Responsibility, Organizational Behaviour, Marketing Management, Business Environment, Corporate Governance, Contemporary Indian Scenario, Auditing, Financial Management, Business Law, Entrepreneurial Development, Indian Government and Politics etc. However women in Indian Society, Strengthening Women Empowerment, Marriages and Changing Dimensions, Dowry, Domestic Violence, Divorce, Problem of Surrogate Motherhood, Live-in Relationships, Crime against Women, Women Labour, Collective Bargaining, Role of Police and Judiciary in India, etc. are taught in M. A. Sociology classes.

The University curriculum is effectively integrated in crosscutting issues relevant to Human Values in courses of Economics, Commerce, Political science, and MSW. Various topics i.e., Consumer Behaviour, Welfare Economics, Poverty, Inequality, Unemployment, Human Development Index, Economic Development Theories, Human Resource Management and Development, Human Rights Problems, Social Institutions, Sociology of Tribal Society, Rural Sociology etc. are taught in the college. Lessons in Hindi Literature, English Language, Sanskrit and Environmental Studies also impart Human Values in students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

475

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

475

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	https://gmlscollege.ac.in/wp-content/uploads/2023/02/1.4.1.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://gmlscollege.ac.in/wp-content/uploads/2023/02/1.4.1.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1408

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1329

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The identification of slow and fast learner students is significantly important for the institution. In this regards

college management forms admission committees, mentor-mentee teachers committees to assess student population throughout the session on a continuous observation basis after their admission in the college. Performance in the class is assessed by concerned teachers through interaction with students, class test, unit test, and assignments. Continuous interaction between faculty members and students helps in distinguishing the students based on their performance as advanced and slow learners.

Presentations are organized at under-graduate and post-graduate level whereby advanced learners are encouraged to prepare PowerPoint presentations (PPTs), group discussion, class-seminar organization group-wise project performance etc. Physical and digital learning resources like books, newspapers and journals are provided and encouraged through the Library and N-LIST.

Special extra classes and doubt clearing sessions for slow learners are also held on a regular basis to encourage them to become good learners of both theoretical and practical aspects. Revision of the portions taught in previous classes through discussions and questions is done to consolidate hold over topics as peer group discussion, assignments and project work. Feedback analysis is done and suggestions given by students are considered and implemented in the coming sessions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1408	24

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning involves learning from observation, hands-on experience and practical application of knowledge and skills such as NSS one day camp, village visit Project camp etc are organized in college at various levels. Participative learning is also an important part of curricular efforts of the college in which Group Discussion, Field Work, Assignments, and Student Seminar are conducted. Seminars are part of evaluation of under graduate and post-graduate students. Problem solving methodologies, experimental learning and demonstrative method is mainly followed in science subjects and in subjects like Geography, Home Science and MSW in the college. Students gain hands-on experience and contribute shramdaan, or labour for betterment of the village during their stay. Various clubs, societies and programmes that encourage hands-on understanding of knowledge in the college such as eco club promotes sensitivity towards biodiversity and nature, red cross society and red ribbon encourages in understanding of health issues (blood donation camp, awareness about anemia, AIDS etc). Sahityik-sanskritik samiti (literary-cultural club) promotes cultural and literary awareness among the student inhabitants. An experiential learning of nature is encouraged among students by diversity of flora and fauna in and around the college.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution has committed to cultivate the healthy atmosphere to exhibit teaching-learning process using various Information and Communications Technology. In spite of being a rural college, it has all the necessary ICT tools such as Smart Class Rooms, Desktops (All-in-one), LCD Projector, digital teaching device, interactive board, digital camera and sound system etc. There are 'smart classrooms' and Wi-Fi enabled classrooms in both buildings (Main and RUSA) of the college. High speed Internet coverage through optical fibre and Wi-Fi is available across the college campus. Wi-Fi facility is available in almost each department of the college to use the wide variety of ICT tools available in the college. The teachers make use of PPTs and dissection videos for providing visual aid to teaching-learning process. Current news and information about syllabus, time tables of exams, internal

assessments activities and competitions in the college or university are updated and displayed on notice boards as well as on college website. In this fashion, students from rural credentials also learn to use ICT tools for learning as well as for keeping abreast of new developments. Teacher and students can access N-LIST for e-books and journals.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

24

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

24

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

141

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is a significant necessity of the university examinations for overall assessment. The weightage for internal assessment is 10% in UG for each subject and 20% in PG programmes for each paper in PG Semesters. Internal assessment is done on a continuous basis, that is, from time to time and using various modes. Following steps are taken for effective internal assessment:

1. A uniform and transparent method is followed for internal assessment for all subjects in college.

2. Meeting of all faculty members of the Internal Examination Committee to finalize procedure of internal exams.

3. After discussion and decisions the time-table is displayed and communicated clearly through college such as whatsapp groups, notice boards and college website.

4. Internal exams for UG and PG Semesters are conducted by college and marks uploaded on university portal as per guidelines of the affiliating university.

5. Assessment of internal examinations is done by respective departments and subject teachers and thus it falls under the ambit of subject teachers.

6. After internal assessment, answer sheets are shown to all students and the internal marks of the students are provided to the students to ensure transparency in evaluation.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Institution constitutes an Internal Examination Committee every year to deal with matters of internal evaluation. This committee maintains due register with steps taken for management of internal exams, including grievances of students, if any. The grievances related to internals are mostly resolved at level of department itself, to student's satisfaction. In case student's grievance is not resolved by subject teacher, the student can approach the Head of department and/or Internal Examination Committee. It is interesting to note that since students' grievance were properly addressed by the department itself; none had approached the Internal Examination Committee so far since last years. In case of absenteeism due to special reasons like participation in National and state level sports or illness etc. separate internal examination is conducted by the internal examination committee. For external examinations, any student may submit online application for retotalling/revaluation at the University portal after paying prescribed fee. Then the result of revaluation is declared which can be checked at University

website. If not satisfied with Re-valuation, student may seek photocopies of his/ her answer sheet and with recommendation of any registered examiner, he/ she may submit application for challenged valuation. In this manner, Grievance related to the Annual/Semester university examinations are resolved by proper communication with the Controller of Examination, Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur(C.G).

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Programme Outcomes (PO) and Course Outcomes (CO) are displayed on the college website clearly under the 'IQAC' tab and listed under relevant date under IQAC List. While the programme outcomes differ for each programme offered in college- B.A, B.Sc., B.Com., DCA, BSA PGDCA and M.A, course outcomes also vary as students choose different elective subject and are inclined to pursue different employment opportunities as per the course chosen for higher studies. The college website displays all course outcomes and programme outcomes in its website. It helps student to compare course structure with requirements of competitive examinations and prepare accordingly. Under-graduate students are communicated verbally and in class-rooms about the course structure and about their subject teacher. Some of the faculty members of the college are also a part of the prestigious 'Board of Studies', which helps design and develop course and programme requirements. This too enhances effective attainment of POs and COs. Thus, the college tries its level best to outline, communicate and thereafter achieve the programme, course and learning outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The performance of students in university examinations and internal examinations are important parameters of outcome assessment. Records of academic results and other achievements are maintained by the departments to check progress of students. Record of undergraduate students who go on to do post-graduation from the college is maintained under the student progression. Record of passed out students department-wise is kept. Records of students' participating in extra-curricular activities are also kept by college. PO evaluation is based on the performance of the students in terms of their progression to higher studies, qualification in placement. PO/CO outcome attainment evaluation reveals such as higher studies, selection in Sikshakarmi, University studies B.Sc. students go to Bilaspur for M.Sc etc. Community/social worker and outreach Academic Audit Committee scrutinizes and oversees evaluation and mapping of programme and course outcomes by the faculty. All activities of faculties are in coordination with Academic Audit Committee and IQAC. Feedback is also taken regularly from students to analyze their perception of academic attainment by college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

492

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[NA](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The College exhibit number of ecosystem for innovations for transfer of knowledge such as ICT infrastructure, Carrier counselling and Skill development, Creative writing skill and Literary and Cultural activities.

The institution added ICT enabled classrooms developed, Internet facility extended to Administrative and RUSA building and Wi-Fi facility extended in entire campus. Wi-Fi enabeled all-in-one PC are using by almost all departments. Under the Carrier counselling and Skill development conduct no of classes as class seminars. Further college revel creative writing skill in which several competitions and programmes are publish in the college annual magazine "Muktakshar". Similarly our institution organised number of cultural activities throughout the year to enhances the knowledge base and overall personality of the students. Debate and group discussions provide a plate-form to students to engage on important issues leading to creation and transfer of knowledge. An extension activity under NSS, Red-cross, Red-ribbon, and SVEEP also motivates and encourage students to become more responsible citizen. It also develops leadership skill and awareness on various issues of social and national importance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual

Property Rights (IPR) and entrepreneurship during the year**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year****NIL**

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year****2**

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year****9**

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

4

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Institution vigorously promotes extension activities among its students population for social accountability. National Service Scheme - NSS boys unit of the college actively organizes various programs. A multitude of environment related activities like plantation and cleanliness are carried out each year in college. Various awareness programs on government schemes are also organized at College such as Narva, Ghurava and Badi, Jandhan Yojna, Post Office Saving Scheme, Beti Bachao Beti Padhao, Sukanya Samriddhi Yojna, etc. The NSS volunteers have been awarded with certificates for their outstanding contribution. We believe that charity begins at home. Hence, we are committed to maintaining a green and clean campus. Students contribute every Saturday to maintain the campus. Tree-guards have been installed around saplings and 02 raised platform were built around tree in college premises so that students can sit there and enjoy the natural aeration of the garden. Red cross and Red ribbon - The Red Cross and Red Ribbon society of the College takes sincere measures in keeping students informed about healthcare by the way of organizing health camps and various health awareness programs. Activities like awareness programs on hazards of Tobacco consumption, Alcohol intoxication, AIDS and Vasectomy, etc. have been organized.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1208

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure for teaching- learning such as no of classroom, laboratories and computing equipment. The college campus is spread across 24 acres land. There are 2 buildings (Main and RUSA), a large playground and well-maintained garden in college premise. The Main building comprises of the Principal chamber, Office, Economics, History, sociology Political Science, Home Science, Geography, Sports, MSW, Library, Hindi and English departments enabled with net facility. A Seminar hall equipped with smart board consider as smart class room. The Main building also has a Career Guidance cell and Red Cross unit, Vending machine with Incinerator, Rain water harvesting system, NSS room.

RUSA building consists of science departments and laboratories. Computer Science department with 40 Wi-Fi enabled computers is also located. The labs are well-equipped with apparatuses needed for practical class as per course. RUSA Building also has a Smart class room, two separate washroom facility one each both boys and girls, green campus. Each building has ramp facility for Divyangjan. Water purifiers are installed in each building. A compost pit for manure and Soak pits for water recharge are present. CCTVs help to monitor campus and there is adequate space for parking.

A separate canteen for students, supporting staff and faculty members has been constructed in the college premises by NTPC.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College always encouraged a variety of extra-curricular activities ranging from field sports to imbibing soft skills such as public-speaking, poetry recitation, extempore, etc. The institute is committed for all round personality development of students besides education. The college has a concrete stage in the Main building, where various cultural programs, cultural competitions are organized. The Sanskritik Sahityik Samiti of the college regularly organizes various extra co-curricular activities like dance, singing, quiz, debate, essay writing, cooking, rangoli, alpna, mehndi, best from waste , salad etc. The NSS and SVEEP in charge also organises various competition for students throughout the year. Students actively participate in these events and also take part in various inter-college competitions. The institution has indoor and outdoor sports facilities along with dedicated multi-gymnasium with all modern fitness equipment. Annual Cultural program and various Annual Cultural Competitions and Annual Sports Competitions are organised for the student population. Thus, Some students of the college are also selected in university team for participation in National level competitions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

406050

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of the college has valuable collection of more than Twenty six thousands books of the diverse subject which catering the needs of students and teachers of different courses. The faculty members of the college extend their duties at present to keep the library functioning for the benefit of the students. There is a reading section attached with the library so that students and staff can read in the library. The students are allowed to take two books using their library cards. The library plays a very important role in the learning of the students as most of the students are not able to buy the required number of books recommended by the university due to their financial constraints. In addition to the books it has also subscribed to a number of valuable magazines and competitive books to cater the needs of the visitors to the library and students preparing for

competitive exam. Library has reading space which is open for students and staff. The college also has NLIST facility of Inflibnet.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.40800

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

60

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College is well equipped with IT facilities. At present the institution has 02 classrooms well equipped with the latest smart board facilities. The institution has interactive board/ LCD projector facility in both buildings. In order to improve Wi-Fi facility, a separate tower has been constructed inside the campus for providing high speed, interruptionfree internet facility through RailWire. Maximum computer facilities are made available to the faculty and also students as regards to computer aided teaching and learning process are concerned. During the last five years the college has updated and upgraded in IT facilities. In the current year, the college had 40 computers, out of which 39 computers were net enabled. The College has its own website displaying all its characteristic essentials. It is updated as and when required. In order to communicate any urgent information to the students, the college utilizes bulk messaging facility to promptly dispense important notices.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

50

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

406050

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Government MLS PG College has adequate infrastructure spread in 2 building (Main and RUSA) which consists of 31 class rooms, 7 laboratories, 2 ICT equipped smart class room/ hall and 2 Girls' common room. Sufficient rooms and spaces are used for Library, Sports (indoor & outdoor), NSS, Red Cross, Vehicle stand, Canteen, and other facilities. Separate boys and Girls washrooms are available in each building. The college has taking care of health and hygiene by providing safe drinking water and regularly cleaning of washrooms.

For procedure and policies of academic and other related matter, the guidelines issued by UGC, Department of Higher Education Chhattisgarh and Atal Bihari Vajpayee Vishwavidyalaya Bilaspur are considered. For maintaining and proper utilization of physical, academic and support facilities different committees (Building, Electric, Water supply, Academic audit, Sports, Library Advisory,

Garden maintenance, Common room, Website maintenance, Electronic equipment maintenance, Cycle stand & Canteen maintenance, Help Desk etc.) are formed. To overcome the shortage of supporting class IV staff, workers on daily wages are arranged from the funds generated through self-financing scheme and Jan Bhagidari samiti. Physical verification of available facilities is carried out annually at the end of financial year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1170

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

47

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

144

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

6

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are the most important beneficiaries/ stakeholders of any educational institution. Therefore, their active participation in all activities of the institution is necessary for fruitful development. Principal constitutes a Students' Council by election/ nomination, as directed by Department of Higher Education, Government of Chhattisgarh with the help of committee members. The office bearers, class representatives and other nominated members of the Students' Council are directly and actively involved in all college activities. Students are included as members in various important committees like IQAC, Development, Amalgamated Fund, Project (RUSA) monitoring, etc. Many developments work in the college like commencing of new courses, increase in intake capacity, installation of cemented chairs in the garden, expansion of Wi-Fi and CCTV. Various activities of NSS, Red cross, Red ribbon, SVEEP, Science Club, EBSB are organized by students, throughout the session. Active and deserving students are appointed as Student Coordinator to discharge related duties. Student representatives and senior sports players are actively involved in the planning and execution of all the indoor and outdoor games training and organizing competitions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution

participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

6

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni play significant roles for development of the institution. However, due to Covid-19 epidemic, the alumni association of the college has not been duly registered, but their direct and indirect support for the initiation and implementation of development plans is constant for the college. Thousands of students have completed their education from the college and are engaged in the service of society and nation through various professions like government and non-government officials, political leaders, lawyers, employees in government and private sector, industrialists, businessmen, in armed and security forces etc. Seepat is a relatively small town and many alumni are in regular touch with the college. Most of the local politician, ward members, businessmen are alumni of the college. During the last five years, both President and Leader of Opposition of Ratanpur Municipality have been an alumnus of the college. The Jan Bhagidari Samiti has also sanctioned funds to reward the students scoring highest marks in each stream, and also sanctioned fund for purchase of lab equipment etc. for the overall development of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Institution is creating platform for students for exploring their creative potential and nurturing the spirit of entrepreneurship and critical thinking. Inculcate a strong believe in hard work, core values of gender equality, human rights and ecology in order to make them socially responsible citizens. Provide inclusive education by making it accessible to all sections of society to maintain and promote quality, transparency, compliance, and sustainability in governance. Principal, Staff Council, IQAC, Development Committee and Jan Bhagidari Samiti are the important bodies of the institution, which plan programs and implement key issues in tune of the vision and mission of the college with the active involvement of various committees. The college administration takes decision in such a way that the vision and mission of the college is realized. In this year Stage for cultural programmes has been constructed by Janbhagidari Samiti. For strengthening internet facility separate tower was installed and necessary equipments were procured using self finance fund. Name plates with botanical name have been installed in each tree of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College is run by Department of Higher Education, Government of Chhattisgarh and affiliated with Atal Bihari Vajpei Vishwavidyalaya, Bilaspur. The major issues like allotment of funds, sanction of new posts, appointment, commencement of new courses etc. are handled by Department of Higher Education, Government of Chhattisgarh. Annual and semester examinations are conducted by Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur. The college also has de-centralized governance system and it provides autonomy to departments and other units and committees of the college. For smooth functioning and proper implementation of various development programs several committees are formed at college level by the Principal, in consultation of staff members and IQAC. Participative management is ensured by inclusion of students, alumni and parents in important committees like IQAC, Development, RUSA and Janbhagidari samiti. The head of each department in consultation with faculty members chalk out an action plan and ensure quality education. The department decide the work load, lecture schedule, field trips, projects, assignment, purchase of books and equipment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College has always prepared strategic plan as per the need and changing scenario. While preparing this plan the institute has taken into consideration its growing needs, the feedback and suggestions which are received from IQAC, faculty members, supporting staff, students, alumni and parents. This plan included, starting new academic program, development of physical

infrastructure, ICT, laboratory and sports facilities, upgradation of Library facility, CCTV and Wi-Fi, green initiative and campus beautification, new initiatives for extension and outreach etc. Increasing GER and enhancing quality of education is the greatest challenge in higher education. All class rooms are equipped with green boards, few with LCD projector, computers and Wi-Fi. As a result of these efforts intake capacity BA and B.Sc. (Bio and Maths) program is increased and proposal for new program of M.Com. and M.Sc. Chemistry is also in pipeline.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is a government institution and is governed as per the state government rules. In hierarchy, the Principal of the college at apex who is entrusted with overall in charge of college like financial transaction, administrative, academic activities etc. The principal is assisted by Heads/coordinator of various departments/committees, librarian, sports officer, and office staff.

Recruitment of teaching and non-teaching staff are done by department of higher education, Government of Chhattisgarh, through Chhattisgarh Public Service Commission and Vyapam (CG), respectively. Recruitment of guest lecturers and self-finance teachers are done by college administration on the basis of merit as norms prescribed by state government. The service rules and promotion for the teaching and non-teaching staff is applicable as per the rules and regulation laid down by competent authorities like UGC and Government of Chhattisgarh. The grievance redressal is addressed by help desk, anti ragging-disciplinary committee, and committee against sexual harassment. Spot redressal is provided by faculty members and Principal in general, however, concerned committee is directed to resolve the issue, as and when required at earliest.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has following main welfare measures for teaching and non-teaching staff as per the rules of Government of Chhattisgarh:

1. Pension, Gratuity and encasement of earn leave (as applicable) after retirement.

2. The Group insurance Scheme (GIS), GPF and NPS for the entire employee who falls under its eligibility criteria. Facility of partial withdrawal from GPF accounts in case of urgency.

6. Medical re-imburement facility.

7. Various leaves - casual, earn, optional, medical, half pay, maternity (for female), child care (for female as applicable), paternity leave (for male), duty leave etc.

8. D. A., house rent, special D. A. as applicable.

9. Special increments for family planning (as applicable). Welfare measures for teaching staff such as Advance increment for doing M. Phil. and Ph.D, Duty leave for delivering lectures, participation in seminars, conferences, symposia, workshops and in faculty development programs like orientation and refresher courses, conduct of practical examinations, central evaluation, training programs (Class-III only). The Institution Provide Uniform, Festival advance, grain advance, medical allowance, washing allowance for Class-IV only.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal for teaching staff is developed by Department of Higher education, Government of Chhattisgarh as per the guidelines of UGC. Confidential report and API form is filled by teaching staff based on work done by him during the session

along with the details of academic activities API score is analyzed by IQAC send to SLQAC for approval. The CR forms are analyzed by Principal and grading of excellent/ very good/ good/ satisfactory/ poor is marked and further sends to Regional Additional Director (AD) for review. AD comment on the grading and send to Secretary Higher Education for acceptance. Performance appraisal system for non-teaching officers is quite separate for Librarian and Sports officer but the process is similar as applicable to teaching staff. Performance appraisal system for non-teaching staff is little bit different CR form for class three and four employees based on physical capacity, punctuality, analytical and decision-making skills etc. This is filled by concerned employee, remarked by the head of the department or Assistant grade I (as applicable) and reviewed by the Principal. This is sent to regional AD for acceptance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has a proper mechanism for both internal and external financial audits. The finances and the accounts are audited regularly. With reference to internal audit the college accounts are maintained by the accounts section and internal audit committee monitors the expenses and checks cash books throughout the year. Accounts section maintains receipts, payments, cash books, ledger books, cheque issue register, DFC (Daily fee collection), voucher and bills. The same is documented by the accountant (Assistant grade-II) of the institution. A report of the monthly expenditure (MER) is prepared every month and sent to the Directorate of Higher Education. However, external auditor used to audit Government, Non-Government, Selffinance, Jan Bhagidari, UGC and RUSA transactions of the college. Audit of Government and non-Government funds are done by audit section of Department of Higher Education and Accountant General of CG office, time to time. UGC, RUSA Jan Bhagidari and Self-finance accounts are audited by C. A. If any objection/ query is raised by auditor, they are rectified. Those which cannot be corrected

immediately are rectified later with the help of available documents. No serious objection has been raised by any auditors in the current year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

3517577

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college receives funds/ grants from various sources and Principal (DDO) ensures that the fund is utilized for the specific purpose for which it has been obtained. The Principal in consultation with the Purchase Committee/concerned committee or department, follow the formalities for proper and optimal utilization of fund. Quotations or open tender (as applicable) are sought and then following the required formalities such as Supply Order through vendor Online /offline. After receipt of items and proper verification, entered in the concerned stock register and bill is passed for payment. The payments are made online through Treasury / NEFT/ RTGS.

The allotment from state government comprises salary for staff, and for maintenance and development of college infrastructure (non-salary) under specific heads Non-Government fund is generated through the admission fee paid by the students in each academic

session. Major components of this funds are; Amalgated fund (AF), Development, Cycle stand, College magazine, Common room, Red cross, Jan Bhagidari, Self-finance (students of self-financing courses only) etc. Concerned committee ensures optimal utilization of funds as per rule such as AF committee, Development committee, Cycle stand committee Redcross committee, Jan Bhagidari Committee and self finance committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) is one of the major policy making and implementing committee in the institution. It monitors teaching, learning, evaluation and promotion of research and extra-curricular activities in the college and suggest various initiatives for improvement. IQAC co-ordinates among Principal, Teachers, Students and other supporting staff. It has been striving hard for upgrading the academic, infrastructural and all support facilities in to institute to cater the needs of students. IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes. Two best practices institutionalized by IQAC initiatives are:

1. Curriculum enrichment for skill development Academic and curriculum enrichment programs are advance teachings offered to students and also provide hands-on learning experience. Monetary incentive to students scoring maximum marks in each stream i.e. arts, science and commerce is given by Jan Bhagidari Samiti as per the recommendation made by IQAC.

2. Development of curriculum delivery by strengthening ICT facilities Applying ICT as a tool for learning in curriculum areas provides all students an opportunity to become competent, creative and productive users of ICT. They are able to achieve curriculum outcome in a better way through effective use of ICT.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC and the college have tried their best to design strategies and implement the most of the suggestions. Two examples of institutional reviews and implementation of teaching learning reforms are described here:

1. Academic Audit- In order to access the teaching learning outcome and academic performance of the institution academic audit is performed. To access the functioning and efforts of faculty members, criteria's are designed on the basis of which audit is performed. By employing the suggestions and recommendations of audit, steps to improve the teaching and learning experience are taken by the faculty members. Monthly and annual/ semester wise audit is performed. The audit reports are sent to IQAC with recommendations. On the basis of recommendations IQAC proposes quality initiatives in the institution.

2. Enhancement of ICT infrastructure and use- With the advent of Computers and internet, the teaching learning process becomes more effective, informative and interesting. IQAC and the institution have made sincere efforts to strengthen the ICT infrastructure of the college and made it easily accessible to faculty members and students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality

D. Any 1 of the above

initiatives with other institution(s)**Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	0
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college administration is aware of the role it can play in promoting gender equity and gender sensitization. The College ensures women's reservation in admission and their representation in various committees. Initiatives in Curricular Activities Considering the importance of issues related with gender equity and sensitization, various related components are taught in the curriculum of Sociology in UG and PG classes in which Strengthening Women Empowerment, Marriages and Indian Social Problem, Alcoholism and Drug Addiction Cyber-Crime, Diversity Related to Marriage, Family and Kinship, Crime Against Women, Women Labor, Collective Bargaining, Role of Police and Judiciary in India are taught.

Moreover, college look after the safety and security in which faculties use to check ID cards while entering in the premises. CCTV cameras are installed at sensitive locations. College constitutes the Anti-ragging committees, Committee against Sexual Harassment, and Disciplinary committee, to look after gender related affairs. Girl students are also informed about safe disposal of used sanitary napkins and maintaining personal hygiene. The Institution exhibit awareness lectures on "Sukanya Samridhi Yojana", "Jan Dhan Yojana" Cyber-Crime in collaboration with Local Police College gladly admires that not only the ratio

of female enrollment is higher; girls are more active in almost all activities of the college.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: The waste material in the college is segregated into biodegradable and non-biodegradable waste. We are committed towards the policy of Reduce, Recycle and Reuse. The garden waste is regularly converted into compost within the college using vermicompost pit and is utilized for in-campus gardening. This practice help sensitizing students towards sustainable agriculture as most of our students are from rural agricultural households. The college reduces the use of paper by using smart phones through WhatsApp groups. The paper waste like used drawing sheets, internal examination answer books, assignments, project report, newspapers etc. are sold to local vendor who recycles the paper waste. Plastic and other non-biodegradable waste is collected by local municipality in regular intervals. The waste water from RO Purifiers is used for sanitation, gardening and mopping work. Waste water of toilets are

drained to septic tank. The college has only undergraduate laboratories and hazardous chemical or radioactive materials are not being used in the college. The regular chemical waste generated in the Chemistry lab is properly grounded. Defective items like instruments, furniture (wooden/ metallic) etc. are sold to appropriate vendor dealing with recycle, as per norms of Government of Chhattisgarh.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution endeavors towards academic excellence and also manifests empathy towards social consciousness and harmonious relationship with its ambient culture and sensitivities. Culturally the institution has also been a melting pot. We celebrate each other's festivals, music, and art. We celebrate traditional occasions and birth anniversaries of stalwarts with appropriate cultural fervor in the campus through cultural programs. The institution follows the reservation policies, which is aimed towards achieving social justice. Most of the teachers and staff communicate well with parents and students in Chhattisgarhi whenever required. Communal divides have never been felt in the campus. Caste, Creed and Religions melt in each other as the college collectively mingles to work, play and celebrate. The NSS unit of the college is operational since its inception, and has undertaken many socially responsible drives in the areas of charity and initiatives towards the underprivileged. However, in institution these divides blur as we join together for a common cause of education, on a common platform. Divyang students are supported with ramps, if required a wheel chair and even special assistance is provided. Students are also cautioned for misgiving apprehensions among them and are encouraged for sensitivity and inclusivity of approach towards college life.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution utilizes every effort to sensitize students, staff and other stake holders towards social responsibilities. Various programs are organized to make students and staff aware of the importance of Constitution, Discharge of Constitutional Obligations and make them aware and active in Constitutional Rights. In addition to these days of national importance, various programs are also organized time to time to sensitize students and staff:

1. On Constitution day the Preamble of the Constitution is read by each student and staff.

2. Under SVEEP, one boy and one girl student are nominated as campus ambassador, every session and various programs like debate, poster, slogan, painting, rally, human chain, display of functioning of EVM etc.

3. Workshop on Cyber-Crime was organized with help of District Police in which students were made aware about various crimes they may be vulnerable to via internet, and about safety measures for digital transactions and social media.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts A. All of the above

periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college makes tremendous efforts in celebrating the National and International Days, events and festivals throughout the years:

- On national Independence Day and Republic day, the national flag is hoisted by the Principal in cheerful environment, in the presence of students and staff and national anthem is sung collectively. After this Principal addresses the gathering about the importance of the day and various achievements and challenges of the nation. After the principal's address, cultural programs are organized by the students and staff on patriotism.
- Students enthusiastically celebrate Teachers' Day on 5th September 2021. Role, responsibilities, and contributions of teachers at every level is discussed by students and teachers.
- NSS Day is organized on 24th September 2021. Special program is organized by NSS unit in which volunteers and other students participate.
- On 2nd October, 2021 the birth anniversary of Father of the Nation, Mahatma Gandhi and exprime minister late Lal Bahadur Shashtriji, cleanliness campaign, motivational speeches,

program like Nai Talim etc. are organized.

Similarly college organizes International Yoga Day on 21st June 2021, Constitution Day on 26th November, 2021, World AIDS Day on 1st December 2021, National Youth Day is celebrated on January 12, 2021 National Voters Day on 25th January 2022 and.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice: I

Vermicomposting: The Ultimate Guide for the Student and Beyond

The student of Government MadanLal Shukla PG College Seepat has been developed the vermiculture Zoology Project for the accomplishment of organic matter found in soil. Vermiculture is exclusively valuable for plants, plants growth and yield are among the most documented effects of vermicompost. It helps in faster germination of seeds, faster growth in the seedling stage and beyond, earlier fruiting with larger fruit, pathogen suppression, pest suppression and more effective pollination. Looking in to requirements of organic matter students developed the vermicompost chambers within the college campus for which they themselves brought bricks, cement and other construction material and made the chamber by their own efforts. The institution does not help in financial mater but allowed to do so, therefore the project has been successfully done and organic matter is exclusively useful for the execution of green campus of the college.

Title of the Practice II

Use of ICT as a learning tool

Our institution is being located in rural area, most of the students come from the weak sections . They are having lack of facilities like Smartphone, data connection .They are also facing server problem. Most of the students are from farmer's family that's why they have to spend much time in their farms. It means they also face lack of time.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Given the rural location and limited resources of college, it provides promise of education to underprivileged and meritorious alike, in the best manner possible. Overall development of students is a priority of college staff and administration. The college campus, rich in biodiversity and surrounded by various types of flora and fauna, provides itself a lively learning experience. The making of manure from the dry leaves and initiatives for water conservation like rainwater harvest and bore well recharge in the campus, also inspire students. The annual college magazine is published in which all the components were incorporated. It is important to note that more than 60% students are from SC, OBCs backward. College students get position in merit list of the University, represent university in various interuniversity sports competitions.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution starts new session for faculty members at least 15 days earlier than that of students for update themselves about the changes made by university in curriculum. New syllabi are collected, analysed and availability of new texts and reference books are checked by them. New books are immediately purchased, if needed. College website is also updated and new syllabus of the university is properly linked. In the meantime, suitable time table is prepared by time table committee with considering the feedback of students and faculty members and distributed to faculty members and pasted on notice board and college website.

Faculties of this institution conduct theory and practical classes by using different teaching methods such as conventional chalk and talk method, ICT tools, class seminars, class workshop, field projects, group wise practical projects etc. Students are also stimulated to operate free internet facility in the college for exploring e-contents of their curriculum. Slow learners and fast learners are identified through various tests. Distinct classes are arranged for slow and fast learners. Teachers are also encouraged for participation in orientation, refresher courses, short term courses and in various FDP programs.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gmlscollege.ac.in/academic-calendars/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Government Madanlal Shukla PG College, Seepat, Bilaspur is run by the Department of higher education, Government of Chhattisgarh and academic calendar issued by affiliating Atal

Bihari Vajpayee Vishwavidyalaya, Bilaspur. The Institution prepare several committees such as admission, internal examination, student union, sports, NSS, Library advisory etc. to execute prescribed activities in the calendar. The entire activities including academic calendar etc uploaded in college website for the student population and public domain. The admission process is conduct by central admission committee. Student Union committee formulate the election/ nomination process of office bearers and other class representatives of Student Union, and further activities are arranged as per schedule. Sports officer with the help of sports advisory committee formulate various processes like practice, training, selection and participation of students in sector, state and national level sport events. NSS officers and NSS advisory committee formulate various activities. Internal examinations are organized by examination committee of the college and suitable dates are declared with consulting faculty members and students. Cultural and literary programs are regularly arranged time to time for students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gmlscollege.ac.in/wp-content/uploads/2021/08/Academic-Calendar-2021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

30

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Higher education Institution follows the curriculum of affiliating University, which enriches with Human Values, Environment Sensitivity and Professional Ethics. Professional Ethics consists of Market Structure, Cost Determination, Production Function, International Trade, Advertising and Sales Promotion, e-Business and e-Marketing, Business Ethics and Corporate Social Responsibility, Organizational Behaviour, Marketing Management, Business Environment, Corporate Governance, Contemporary Indian Scenario, Auditing, Financial Management, Business Law, Entrepreneurial Development, Indian Government and Politics etc. However women in Indian Society, Strengthening Women Empowerment, Marriages and Changing Dimensions, Dowry, Domestic Violence, Divorce, Problem of Surrogate Motherhood, Live-in Relationships, Crime against Women, Women Labour, Collective Bargaining, Role of Police and Judiciary in India, etc. are taught in M. A. Sociology classes.

The University curriculum is effectively integrated in crosscutting issues relevant to Human Values in courses of Economics, Commerce, Political science, and MSW. Various topics i.e., Consumer Behaviour, Welfare Economics, Poverty, Inequality, Unemployment, Human Development Index, Economic Development Theories, Human Resource Management and Development, Human Rights Problems, Social Institutions, Sociology of Tribal Society, Rural Sociology etc. are taught in the college. Lessons in Hindi Literature, English Language, Sanskrit and Environmental Studies also impart Human Values in students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

475

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

475

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the

C. Any 2 of the above

institution from the following stakeholders Students Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	https://gmlscollege.ac.in/wp-content/uploads/2023/02/1.4.1.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://gmlscollege.ac.in/wp-content/uploads/2023/02/1.4.1.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
1408	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	

1329

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The identification of slow and fast learner students is significantly important for the institution. In this regards college management forms admission committees, mentor-mentee teachers committees to assess student population throughout the session on a continuous observation basis after their admission in the college. Performance in the class is assessed by concerned teachers through interaction with students, class test, unit test, and assignments. Continuous interaction between faculty members and students helps in distinguishing the students based on their performance as advanced and slow learners.

Presentations are organized at under-graduate and post-graduate level whereby advanced learners are encouraged to prepare PowerPoint presentations (PPTs), group discussion, class-seminar organization group-wise project performance etc. Physical and digital learning resources like books, newspapers and journals are provided and encouraged through the Library and N-LIST.

Special extra classes and doubt clearing sessions for slow learners are also held on a regular basis to encourage them to become good learners of both theoretical and practical aspects. Revision of the portions taught in previous classes through discussions and questions is done to consolidate hold over topics as pear group discussion, assignments and project work. Feedback analysis is done and suggestions given by students are considered and implemented in the coming sessions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1408	24

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning involves learning from observation, hands-on experience and practical application of knowledge and skills such as NSS one day camp, village visit Project camp etc are organized in college at various levels. Participative learning is also an important part of curricular efforts of the college in which Group Discussion, Field Work, Assignments, and Student Seminar are conducted. Seminars are part of evaluation of under graduate and post-graduate students. Problem solving methodologies, experimental learning and demonstrative method is mainly followed in science subjects and in subjects like Geography, Home Science and MSW in the college. Students gain hands-on experience and contribute shramdaan, or labour for betterment of the village during their stay. Various clubs, societies and programmes that encourage hands-on understanding of knowledge in the college such as eco club promotes sensitivity towards biodiversity and nature, red cross society and red ribbon encourages in understanding of health issues (blood donation camp, awareness about anemia, AIDS etc). Sahityik-sanskritik samiti (literary-cultural club) promotes cultural and literary awareness among the student inhabitants. An experiential learning of nature is encouraged among students by diversity of flora and fauna in and around the college.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution has committed to cultivate the healthy atmosphere to exhibit teaching-learning process using various Information and Communications Technology. In spite of being a rural college, it has all the necessary ICT tools such as Smart Class Rooms, Desktops (All-in-one), LCD Projector, digital teaching device, interactive board, digital camera and sound system etc. There are 'smart classrooms' and Wi-Fi enabled classrooms in both buildings (Main and RUSA) of the college. High speed Internet coverage through optical fibre and Wi-Fi is available across the college campus. Wi-Fi facility is available in almost each department of the college to use the wide variety of ICT tools available in the college. The teachers make use of PPTs and dissection videos for providing visual aid to teaching-learning process. Current news and information about syllabus, time tables of exams, internal assessments activities and competitions in the college or university are updated and displayed on notice boards as well as on college website. In this fashion, students from rural credentials also learn to use ICT tools for learning as well as for keeping abreast of new developments. Teacher and students can access N-LIST for e-books and journals.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

24

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

24

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

141

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is a significant necessity of the university examinations for overall assessment. The weightage for internal assessment is 10% in UG for each subject and 20% in PG programmes for each paper in PG Semesters. Internal assessment is done on a continuous basis, that is, from time to time and using various modes. Following steps are taken for effective internal assessment:

1. A uniform and transparent method is followed for internal assessment for all subjects in college.
2. Meeting of all faculty members of the Internal Examination Committee to finalize procedure of internal exams.
3. After discussion and decisions the time-table is displayed and communicated clearly through college such as whatsapp groups, notice boards and college website.
4. Internal exams for UG and PG Semesters are conducted by college and marks uploaded on university portal as per guidelines of the affiliating university.
5. Assessment of internal examinations is done by respective departments and subject teachers and thus it falls under the ambit of subject teachers.
6. After internal assessment, answer sheets are shown to all students and the internal marks of the students are provided to the students to ensure transparency in evaluation.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The Institution constitutes an Internal Examination Committee every year to deal with matters of internal evaluation. This committee maintains due register with steps taken for management of internal exams, including grievances of students, if any. The grievances related to internals are mostly resolved at level of department itself, to student's satisfaction. In case student's grievance is not resolved by subject teacher, the student can approach the Head of department and/or Internal Examination Committee. It is interesting to note that since students' grievance were properly addressed by the department itself; none had approached the Internal Examination Committee so far since last years. In case of absenteeism due to special reasons like participation in National and state level sports or illness etc. separate internal examination is conducted by the internal examination committee. For external examinations, any student may submit online application for retotalling/revaluation at the University portal after paying prescribed fee. Then the result of revaluation is declared which can be checked at University website. If not satisfied with Re-valuation, student may seek photocopies of his/ her answers sheet and with recommendation of any registered examiner, he/ she may submit application for challenged valuation. In this manner, Grievance related to the Annual/Semester university examinations are resolved by proper communication with the Controller of Examination, Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur(C.G).

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Programme Outcomes (PO) and Course Outcomes (CO) are displayed on the college website clearly under the 'IQAC' tab and listed under relevant date under IQAC List. While the programme outcomes differ for each programme offered in college- B.A, B.Sc., B.Com., DCA, BSA PGDCA and M.A, course outcomes also vary as students choose different elective subject and are inclined to pursue different employment opportunities as per the course chosen for higher studies. The college website displays all course outcomes and programme outcomes in its website. It helps student to compare course structure with requirements of competitive examinations and prepare accordingly. Under-graduate students are communicated verbally and in class-rooms about the course structure and about their subject teacher. Some of the faculty members of the college are also a part of the prestigious 'Board of Studies', which helps design and develop course and programme requirements. This too enhances effective attainment of POs and COs. Thus, the college tries its level best to outline, communicate and thereafter achieve the programme, course and learning outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The performance of students in university examinations and internal examinations are important parameters of outcome assessment. Records of academic results and other achievements are maintained by the departments to check progress of students. Record of undergraduate students who go on to do post-graduation from the college is maintained under the student progression. Record of passed out students department-wise is kept. Records of students' participating in extra-curricular activities are also kept by college. PO evaluation is based on the performance of the students in terms of their progression to higher studies, qualification in placement. PO/CO outcome attainment evaluation reveals such as higher studies, selection

in Sikshakarmi, University studies B.Sc. students go to Bilaspur for M.Sc etc. Community/social worker and outreach Academic Audit Committee scrutinizes and oversees evaluation and mapping of programme and course outcomes by the faculty. All activities of faculties are in coordination with Academic Audit Committee and IQAC. Feedback is also taken regularly from students to analyze their perception of academic attainment by college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

492

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[NA](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research

projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

1

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

NIL

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The College exhibit number of ecosystem for innovations for transfer of knowledge such as ICT infrastructure, Carrier counselling and Skill development, Creative writing skill and Literary and Cultural activities.

The institution added ICT enabled classrooms developed, Internet facility extended to Administrative and RUSA building and Wi-Fi facility extended in entire campus. Wi-Fi enabled all-in-one PC are using by almost all departments. Under the Carrier counselling and Skill development conduct no of classes as class seminars. Further college revel creative writing skill in which several competitions and programmes are publish in the college annual magazine "Muktakshar". Similarly our institution organised number of cultural activities throughout the year to enhances the knowledge base and overall personality of the students. Debate and group discussions provide a plate-form to students to engage on important issues leading to creation and transfer of knowledge. An extension activity under NSS, Red-cross, Red-ribbon, and SVEEP also motivates and encourage students to become more responsible citizen. It also develops leadership skill and awareness on various issues of social and national importance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

NIL

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

9

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

4

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Institution vigorously promotes extension activities among its students population for social accountability. National Service Scheme - NSS boys unit of the college actively organizes various programs. A multitude of environment related activities like plantation and cleanliness are carried out each year in college. Various awareness programs on government schemes are also organized at College such as Narva, Ghurava and Badi, Jandhan Yojna, Post Office Saving Scheme, Beti Bachao Beti Padhao, Sukanya Samridhi Yojna, etc. The NSS volunteers have been awarded with certificates for their outstanding contribution. We believe that charity begins at home. Hence, we are committed to maintaining a green and clean campus. Students contribute every Saturday to maintain the campus. Tree-guards have been installed around saplings and 02 raised platform were built around tree in college premises so that students can sit there and enjoy the natural aeration of the garden. Red cross and Red ribbon - The Red Cross and Red Ribbon society of the College takes sincere measures in keeping students informed about healthcare by the way of organizing health camps and various health awareness programs. Activities like awareness programs on hazards of Tobacco consumption, Alcohol intoxication, AIDS and Vasectomy, etc. have been organized.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

10

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1208

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure for teaching-learning such as no of classroom, laboratories and computing equipment. The college campus is spread across 24 acres land. There are 2 buildings (Main and RUSA), a large playground and well-maintained garden in college premise. The Main building comprises of the Principal chamber, Office, Economics, History, sociology Political Science, Home Science, Geography, Sports, MSW, Library, Hindi and English departments enabled with net facility. A Seminar hall equipped with smart board consider as smart class room. The Main building also has a Career Guidance cell and Red Cross unit, Vending machine with Incinerator, Rain water harvesting system, NSS room.

RUSA building consists of science departments and laboratories. Computer Science department with 40 Wi-Fi enabled computers is also located. The labs are well-equipped with apparatuses needed for practical class as per course. RUSA Building also has a Smart class room, two separate washroom facility one each both boys and girls, green campus. Each building has ramp facility for Divyangjan. Water purifiers are installed in each building. A compost pit for manure and Soak pits for water recharge are present. CCTVs help to monitor campus and there is adequate space for parking.

A separate canteen for students, supporting staff and faculty members has been constructed in the college premises by NTPC.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College always encouraged a variety of extra-curricular activities ranging from field sports to imbibing soft skills such as public-speaking, poetry recitation, extempore, etc. The

institute is committed for all round personality development of students besides education. The college has a concrete stage in the Main building, where various cultural programs, cultural competitions are organized. The Sanskritik Sahityik Samiti of the college regularly organizes various extra co-curricular activities like dance, singing, quiz, debate, essay writing, cooking, rangoli, alpna, mehndi, best from waste , salad etc. The NSS and SVEEP in charge also organises various competition for students throughout the year. Students actively participate in these events and also take part in various inter-college competitions. The institution has indoor and outdoor sports facilities along with dedicated multi-gymnasium with all modern fitness equipment. Annual Cultural program and various Annual Cultural Competitions and Annual Sports Competitions are organised for the student population. Thus, Some students of the college are also selected in university team for participation in National level competitions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

406050	
File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File
4.2 - Library as a Learning Resource	
4.2.1 - Library is automated using Integrated Library Management System (ILMS)	
<p>The library of the college has valuable collection of more than Twenty six thousands books of the diverse subject which catering the needs of students and teachers of different courses. The faculty members of the college extend their duties at present to keep the library functioning for the benefit of the students. There is a reading section attached with the library so that students and staff can read in the library. The students are allowed to take two books using their library cards. The library plays a very important role in the learning of the students as most of the students are not able to buy the required number of books recommended by the university due to their financial constraints. In addition to the books it has also subscribed to a number of valuable magazines and competitive books to cater the needs of the visitors to the library and students preparing for competitive exam. Library has reading space which is open for students and staff. The college also has NLIST facility of Inflibnet.</p>	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.40800

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

60

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College is well equipped with IT facilities. At present the institution has 02 classrooms well equipped with the latest smart board facilities. The institution has interactive board/ LCD projector facility in both buildings. In order to improve Wi-Fi facility, a separate tower has been constructed inside

the campus for providing high speed, interruption free internet facility through RailWire. Maximum computer facilities are made available to the faculty and also students as regards to computer aided teaching and learning process are concerned. During the last five years the college has updated and upgraded in IT facilities. In the current year, the college had 40 computers, out of which 39 computers were net enabled. The College has its own website displaying all its characteristic essentials. It is updated as and when required. In order to communicate any urgent information to the students, the college utilizes bulk messaging facility to promptly dispense important notices.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

50

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

406050	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
<p>4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.</p> <p>Government MLS PG College has adequate infrastructure spread in 2 building (Main and RUSA) which consists of 31 class rooms, 7 laboratories, 2 ICT equipped smart class room/ hall and 2 Girls' common room. Sufficient rooms and spaces are used for Library, Sports (indoor & outdoor), NSS, Red Cross, Vehicle stand, Canteen, and other facilities. Separate boys and Girls washrooms are available in each building. The college has taking care of health and hygiene by providing safe drinking water and regularly cleaning of washrooms.</p> <p>For procedure and policies of academic and other related matter, the guidelines issued by UGC, Department of Higher Education Chhattisgarh and Atal Bihari Vajpayee Vishwavidyalaya Bilaspur are considered. For maintaining and proper utilization of physical, academic and support facilities different committees (Building, Electric, Water supply, Academic audit, Sports, Library Advisory, Garden maintenance, Common room, Website maintenance, Electronic equipment maintenance, Cycle stand & Canteen maintenance, Help Desk etc.) are formed. To overcome the shortage of supporting class IV staff, workers on daily wages are arranged from the funds generated through self-financing scheme and Jan Bhagidari samiti. Physical verification of available facilities is carried out annually at the end of financial year.</p>	

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1170

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

47

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above
File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

144

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

6

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are the most important beneficiaries/ stakeholders of any educational institution. Therefore, their active

participation in all activities of the institution is necessary for fruitful development. Principal constitutes a Students' Council by election/ nomination, as directed by Department of Higher Education, Government of Chhattisgarh with the help of committee members. The office bearers, class representatives and other nominated members of the Students' Council are directly and actively involved in all college activities. Students are included as members in various important committees like IQAC, Development, Amalgamated Fund, Project (RUSA) monitoring, etc. Many developments work in the college like commencing of new courses, increase in intake capacity, installation of cemented chairs in the garden, expansion of Wi-Fi and CCTV. Various activities of NSS, Red cross, Red ribbon, SVEEP, Science Club, EBSB are organized by students, throughout the session. Active and deserving students are appointed as Student Coordinator to discharge related duties. Student representatives and senior sports players are actively involved in the planning and execution of all the indoor and outdoor games training and organizing competitions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

6

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni play significant roles for development of the institution. However, due to Covid-19 epidemic, the alumni association of the college has not been duly registered, but their direct and indirect support for the initiation and implementation of development plans is constant for the college. Thousands of students have completed their education from the college and are engaged in the service of society and nation through various professions like government and non-government officials, political leaders, lawyers, employees in government and private sector, industrialists, businessmen, in armed and security forces etc. Seepat is a relatively small town and many alumni are in regular touch with the college. Most of the local politician, ward members, businessmen are alumni of the college. During the last five years, both President and Leader of Opposition of Ratanpur Municipality have been an alumnus of the college. The Jan Bhagidari Samiti has also sanctioned funds to reward the students scoring highest marks in each stream, and also sanctioned fund for purchase of lab equipment etc. for the overall development of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Institution is creating platform for students for exploring their creative potential and nurturing the spirit of entrepreneurship and critical thinking. Inculcate a strong believe in hard work, core values of gender equality, human rights and ecology in order to make them socially responsible citizens. Provide inclusive education by making it accessible to all sections of society to maintain and promote quality, transparency, compliance, and sustainability in governance. Principal, Staff Council, IQAC, Development Committee and Jan Bhagidari Samiti are the important bodies of the institution, which plan programs and implement key issues in tune of the vision and mission of the college with the active involvement of various committees. The college administration takes decision in such a way that the vision and mission of the college is realized. In this year Stage for cultural programmes has been constructed by Janbhagidari Samiti. For strengthening internet facility separate tower was installed and necessary equipments were procured using self finance fund. Name plates with botanical name have been installed in each tree of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College is run by Department of Higher Education, Government of Chhattisgarh and affiliated with Atal Bihari Vajpei Vishwavidyalaya, Bilaspur. The major issues like allotment of funds, sanction of new posts, appointment, commencement of new courses etc. are handled by Department of Higher Education, Government of Chhattisgarh. Annual and semester examinations are conducted by Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur. The college also has de-centralized governance system and it provides autonomy to departments and other units and committees of the college. For smooth functioning and proper implementation of various development programs several committees are formed at college level by the Principal, in consultation of staff members and IQAC.

Participative management is ensured by inclusion of students, alumni and parents in important committees like IQAC, Development, RUSA and Janbhagidari samiti. The head of each department in consultation with faculty members chalk out an action plan and ensure quality education. The department decide the work load, lecture schedule, field trips, projects, assignment, purchase of books and equipment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College has always prepared strategic plan as per the need and changing scenario. While preparing this plan the institute has taken into consideration its growing needs, the feedback and suggestions which are received from IQAC, faculty members, supporting staff, students, alumni and parents. This plan included, starting new academic program, development of physical infrastructure, ICT, laboratory and sports facilities, upgradation of Library facility, CCTV and Wi-Fi, green initiative and campus beautification, new initiatives for extension and outreach etc. Increasing GER and enhancing quality of education is the greatest challenge in higher education. All class rooms are equipped with green boards, few with LCD projector, computers and Wi-Fi. As a result of these efforts intake capacity BA and B.Sc. (Bio and Maths) program is increased and proposal for new program of M.Com. and M.Sc. Chemistry is also in pipeline.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from

policies, administrative setup, appointment and service rules, procedures, etc.

The college is a government institution and is governed as per the state government rules. In hierarchy, the Principal of the college at apex who is entrusted with overall in charge of college like financial transaction, administrative, academic activities etc. The principal is assisted by Heads/coordinator of various departments/ committees, librarian, sports officer, and office staff.

Recruitment of teaching and non-teaching staff are done by department of higher education, Government of Chhattisgarh, through Chhattisgarh Public Service Commission and Vyapam (CG), respectively. Recruitment of guest lecturers and self-finance teachers are done by college administration on the basis of merit as norms prescribed by state government. The service rules and promotion for the teaching and non-teaching staff is applicable as per the rules and regulation laid down by competent authorities like UGC and Government of Chhattisgarh. The grievance redressal is addressed by help desk, anti ragging-disciplinary committee, and committee against sexual harassment. Spot redressal is provided by faculty members and Principal in general, however, concerned committee is directed to resolve the issue, as and when required at earliest.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has following main welfare measures for teaching and non-teaching staff as per the rules of Government of Chhattisgarh:

1. Pension, Gratuity and encasement of earn leave (as applicable) after retirement.
2. The Group insurance Scheme (GIS), GPF and NPS for the entire employee who falls under its eligibility criteria. Facility of partial withdrawal from GPF accounts in case of urgency.
6. Medical re-imbusement facility.
7. Various leaves - casual, earn, optional, medical, half pay, maternity (for female), child care (for female as applicable), paternity leave (for male), duty leave etc.
8. D. A., house rent, special D. A. as applicable.
9. Special increments for family planning (as applicable). Welfare measures for teaching staff such as Advance increment for doing M. Phil. and Ph.D, Duty leave for delivering lectures, participation in seminars, conferences, symposia, workshops and in faculty development programs like orientation and refresher courses, conduct of practical examinations, central evaluation, training programs (Class-III only). The Institution Provide Uniform, Festival advance, grain advance, medical allowance, washing allowance for Class-IV only.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal for teaching staff is developed by Department of Higher education, Government of Chhattisgarh as per the guidelines of UGC. Confidential report and API form is

filled by teaching staff based on work done by him during the session along with the details of academic activities API score is analyzed by IQAC send to SLQAC for approval. The CR forms are analyzed by Principal and grading of excellent/ very good/ good/ satisfactory/ poor is marked and further sends to Regional Additional Director (AD) for review. AD comment on the grading and send to Secretary Higher Education for acceptance. Performance appraisal system for non-teaching officers is quite separate for Librarian and Sports officer but the process is similar as applicable to teaching staff. Performance appraisal system for non-teaching staff is little bit different CR form for class three and four employees based on physical capacity, punctuality, analytical and decision-making skills etc. This is filled by concerned employee, remarked by the head of the department or Assistant grade I (as applicable) and reviewed by the Principal. This is sent to regional AD for acceptance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has a proper mechanism for both internal and external financial audits. The finances and the accounts are audited regularly. With reference to internal audit the college accounts are maintained by the accounts section and internal audit committee monitors the expenses and checks cash books throughout the year. Accounts section maintains receipts, payments, cash books, ledger books, cheque issue register, DFC (Daily fee collection), voucher and bills. The same is documented by the accountant (Assistant grade-II) of the institution. A report of the monthly expenditure (MER) is prepared every month and sent to the Directorate of Higher Education. However, external auditor used to audit Government, Non-Government, Selffinance, Jan Bhagidari, UGC and RUSA transactions of the college. Audit of Government and non-Government funds are done by audit section of Department of Higher Education and Accountant General of CG office, time to time. UGC, RUSA Jan Bhagidari and Self-finance accounts are

audited by C. A. If any objection/ query is raised by auditor, they are rectified. Those which cannot be corrected immediately are rectified later with the help of available documents. No serious objection has been raised by any auditors in the current year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

3517577

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college receives funds/ grants from various sources and Principal (DDO) ensures that the fund is utilized for the specific purpose for which it has been obtained. The Principal in consultation with the Purchase Committee/concerned committee or department, follow the formalities for proper and optimal utilization of fund. Quotations or open tender (as applicable) are sought and then following the required formalities such as Supply Order through vendor Online /offline. After receipt of items and proper verification, entered in the concerned stock register and bill is passed for payment. The payments are made online through Treasury / NEFT/ RTGS.

The allotment from state government comprises salary for staff,

and for maintenance and development of college infrastructure (non-salary) under specific heads Non-Government fund is generated through the admission fee paid by the students in each academic session. Major components of this funds are; Amalgated fund (AF), Development, Cycle stand, College magazine, Common room, Red cross, Jan Bhagidari, Self-finance (students of self-financing courses only) etc. Concerned committee ensures optimal utilization of funds as per rule such as AF committee, Development committee, Cycle stand committee Redcross committee, Jan Bhagidari Committee and self finance committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) is one of the major policy making and implementing committee in the institution. It monitors teaching, learning, evaluation and promotion of research and extra-curricular activities in the college and suggest various initiatives for improvement. IQAC co-ordinates among Principal, Teachers, Students and other supporting staff. It has been striving hard for upgrading the academic, infrastructural and all support facilities in to institute to cater the needs of students. IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes. Two best practices institutionalized by IQAC initiatives are:

1. Curriculum enrichment for skill development Academic and curriculum enrichment programs are advance teachings offered to students and also provide hands-on learning experience. Monetary incentive to students scoring maximum marks in each stream i.e. arts, science and commerce is given by Jan Bhagidari Samiti as per the recommendation made by IQAC.

2. Development of curriculum delivery by strengthening ICT facilities Applying ICT as a tool for learning in curriculum areas provides all students an opportunity to become competent,

creative and productive users of ICT. They are able to achieve curriculum outcome in a better way through effective use of ICT.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC and the college have tried their best to design strategies and implement the most of the suggestions. Two examples of institutional reviews and implementation of teaching learning reforms are described here:

1. Academic Audit- In order to access the teaching learning outcome and academic performance of the institution academic audit is performed. To access the functioning and efforts of faculty members, criteria's are designed on the basis of which audit is performed. By employing the suggestions and recommendations of audit, steps to improve the teaching and learning experience are taken by the faculty members. Monthly and annual/ semester wise audit is performed. The audit reports are sent to IQAC with recommendations. On the basis of recommendations IQAC proposes quality initiatives in the institution.

2. Enhancement of ICT infrastructure and use- With the advent of Computers and internet, the teaching learning process becomes more effective, informative and interesting. IQAC and the institution have made sincere efforts to strengthen the ICT infrastructure of the college and made it easily accessible to faculty members and students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Q
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college administration is aware of the role it can play in promoting gender equity and gender sensitization. The College ensures women's reservation in admission and their representation in various committees. Initiatives in Curricular Activities Considering the importance of issues related with gender equity and sensitization, various related components are taught in the curriculum of Sociology in UG and PG classes in which Strengthening Women Empowerment, Marriages and Indian Social Problem, Alcoholism and Drug Addiction Cyber-Crime, Diversity Related to Marriage, Family and Kinship, Crime Against Women, Women Labor, Collective Bargaining, Role of Police and Judiciary in India are taught.

Moreover, college look after the safety and security in which faculties use to check ID cards while entering in the premises. CCTV cameras are installed at sensitive locations. College

constitutes the Anti-ragging committees, Committee against Sexual Harassment, and Disciplinary committee, to look after gender related affairs. Girl students are also informed about safe disposal of used sanitary napkins and maintaining personal hygiene. The Institution exhibit awareness lectures on "Sukanya Samridhhi Yojana", "Jan Dhan Yojana" Cyber-Crime in collaboration with Local Police College gladly admires that not only the ratio of female enrollment is higher; girls are more active in almost all activities of the college.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: The waste material in the college is segregated into biodegradable and non-biodegradable waste. We are committed towards the policy of Reduce, Recycle and Reuse. The garden waste is regularly converted into compost within the college using vermicompost pit and is utilized for in-campus gardening. This practice help sensitizing students towards sustainable agriculture as most of our students are from rural

agricultural households. The college reduces the use of paper by using smart phones through WhatsApp groups. The paper waste like used drawing sheets, internal examination answer books, assignments, project report, newspapers etc. are sold to local vendor who recycles the paper waste. Plastic and other non-biodegradable waste is collected by local municipality in regular intervals. The waste water from RO Purifiers is used for sanitation, gardening and mopping work. Waste water of toilets are drained to septic tank. The college has only undergraduate laboratories and hazardous chemical or radioactive materials are not being used in the college. The regular chemical waste generated in the Chemistry lab is properly grounded. Defective items like instruments, furniture (wooden/ metallic) etc. are sold to appropriate vendor dealing with recycle, as per norms of Government of Chhattisgarh.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles

A. Any 4 or All of the above

- 3. Pedestrian-friendly pathways**
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for

A. Any 4 or all of the above

enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution endeavors towards academic excellence and also manifests empathy towards social consciousness and harmonious relationship with its ambient culture and sensitivities. Culturally the institution has also been a melting pot. We celebrate each other's festivals, music, and art. We celebrate traditional occasions and birth anniversaries of stalwarts with appropriate cultural fervor in the campus through cultural programs. The institution follows the reservation policies, which is aimed towards achieving social justice. Most of the teachers and staff communicate well with parents and students in Chhattisgarhi whenever required. Communal divides have never been felt in the campus. Caste, Creed and Religions melt in each other as the college collectively mingles to work, play and celebrate. The NSS unit of the college is operational since its inception, and has undertaken many socially responsible drives in the areas of charity and initiatives towards the underprivileged. However, in institution these divides blur as we join together for a common cause of education, on a common platform. Divyang students are supported with ramps, if required a wheel chair and even special assistance is provided. Students are also cautioned for misgiving apprehensions among them and are encouraged for sensitivity and inclusivity of approach towards college life.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution utilizes every effort to sensitize students, staff and other stake holders towards social responsibilities. Various programs are organized to make students and staff aware of the importance of Constitution, Discharge of Constitutional Obligations and make them aware and active in Constitutional Rights. In addition to these days of national importance, various programs are also organized time to time to sensitize students and staff:

1. On Constitution day the Preamble of the Constitution is read by each student and staff.

2. Under SVEEP, one boy and one girl student are nominated as campus ambassador, every session and various programs like debate, poster, slogan, painting, rally, human chain, display of functioning of EVM etc.

3. Workshop on Cyber-Crime was organized with help of District Police in which students were made aware about various crimes they may be vulnerable to via internet, and about safety measures for digital transactions and social media.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and

A. All of the above

conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college makes tremendous efforts in celebrating the National and International Days, events and festivals throughout the years:

- On national Independence Day and Republic day, the national flag is hoisted by the Principal in cheerful environment, in the presence of students and staff and national anthem is sung collectively. After this Principal addresses the gathering about the importance of the day and various achievements and challenges of the nation. After the principal's address, cultural programs are organized by the students and staff on patriotism.
- Students enthusiastically celebrate Teachers' Day on 5th September 2021. Role, responsibilities, and contributions of teachers at every level is discussed by students and teachers.
- NSS Day is organized on 24th September 2021. Special program is organized by NSS unit in which volunteers and other students participate.
- On 2nd October, 2021 the birth anniversary of Father of

the Nation, Mahatma Gandhi and exprime minister late Lal Bahadur Shashtriji, cleanliness campaign, motivational speeches, program like Nai Talim etc. are organized.

Similarly college organizes International Yoga Day on 21st June2021, Constitution Day on 26th November, 2021, World AIDS Day on 1st December 2021, National Youth Day is celebrated on January 12, 2021 National Voters Day on 25th January2022 and.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice: I

Vermicomposting: The Ultimate Guide for the Student and Beyond

The student of Government MadanLal Shukla PG College Seepat has been developed the vermiculture Zoology Project for the accomplishment of organic matter found in soil. Vermiculture is exclusively valuable for plants, plants growth and yield are among the most documented effects of vermicompost. It helps in faster germination of seeds, faster growth in the seedling stage and beyond, earlier fruiting with larger fruit, pathogen suppression, pest suppression and more effective pollination. Looking in to requirements of organic matter students developed the vermicompost chambers within the college campus for which they themselves brought bricks, cement and other construction material and made the chamber by their own efforts. The institution does not help in financial mater but allowed to do so, therefore the project has been successfully done and organic matter is exclusively useful for the execution of green campus of the college.

Title of the Practice II

Use of ICT as a learning tool

Our institution is being located in rural area, most of the students come from the weak sections . They are having lack of facilities like Smartphone, data connection .They are also facing server problem. Most of the students are from farmer's family that's why they have to spend much time in their farms. It means they also face lack of time.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Given the rural location and limited resources of college, it provides promise of education to underprivileged and meritorious alike, in the best manner possible. Overall development of students is a priority of college staff and administration. The college campus, rich in biodiversity and surrounded by various types of flora and fauna, provides itself a lively learning experience. The making of manure from the dry leaves and initiatives for water conservation like rainwater harvest and bore well recharge in the campus, also inspire students. The annual college magazine is published in which all the components were incorporated. It is important to note that more than 60% students are from SC, OBCs backward. College students get position in merit list of the University, represent university in various interuniversity sports competitions.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Given the rural location and limited resources of college, it provides promise of education to underprivileged and

meritorious alike, in the best manner possible. Overall development of students is a priority of college staff and administration. The college campus, rich in biodiversity and surrounded by various types of flora and fauna, provides itself a lively learning experience. The making of manure from the dry leaves and initiatives for water conservation like rainwater harvest and bore well recharge in the campus, also inspire students. The annual college magazine is published in which all the components were incorporated. It is important to note that more than 60% students are from SC, OBCs backward. College students get position in merit list of the University, represent university in various interuniversity sports competitions.