YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution   **Govt. Madanlal Shukla College, Seepat**

- Name of the Head of the institution   **DR. I. P. Gupta**

- Designation   **Principal**

- Does the institution function from its own campus?   **Yes**

- Phone no./Alternate phone no.   **07752265050**

- Mobile No: **98931 00278**

- Registered e-mail   **gmlscseepat@gmail.com**

- Alternate e-mail   **col-msseepat.cg@gov.in**

- Address   **Nawadeeh Chowck. Seepat**

- City/Town   **Seepat**

- State/UT   **Chhattisgarh**

- Pin Code   **495555**

2.Institutional status

- Type of Institution   **Co-education**

- Location   **Rural**

- Financial Status   **UGC 2f and 12(B)**

- Name of the Affiliating University

  Atal Biahr Bajpai Vishwavidyalaya Bilaspur

- Name of the IQAC Coordinator

  Dr. Raghu Nandan Patel

- Phone No.

  07752265050

- Alternate phone No.

  07752265050

- Mobile

  9826153480

- IQAC e-mail address

  gmlscseepat@gmail.com

- Alternate e-mail address

  col-msseepat.cg@gov.in

3.Website address (Web link of the AQAR (Previous Academic Year)

https://gmlscollege.ac.in/wp-content/uploads/2021/03/AQAR-Report-2019-20-23.02.20211.pdf

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

  https://gmlscollege.ac.in/wp-content/uploads/2021/08/Academic-Calendar-2020-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.50**	**2015**	**01/05/2015**	**30/04/2020**

6.Date of Establishment of IQAC   **19/11/2020**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**0**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC

  View File

9.No. of IQAC meetings held during the year   `3`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`·   1) Induction programme for first year students done on regular intervals every session. •2) Various health awareness programs organised and wonderful co-ordination byRed cross team of the college •3) Collection of feedback from students and teachers and result analysed.4) Annual gatheringsand competitions organized and prize distribution.5)2 girls selected for state level competitions in Kabaddi and Kho-Kho, a boy was selected for athletics' competitions. 6) Science section became more equipped through RUSA funding.`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Curriculum Aspects	Academic calendar published by Higher Education Department and the University . Curriculum of UG and PG courses and their fee structure are inclusive in the admission brochure of the college. Updating on website.
Teaching learning and Experimental	New technology in teaching learning and Experimental and participative learning methods are used in learning process. Personality development and career guidance programme were organised. Awareness programs and competitions have been organised regularly for the students. Internal assessment through tests and oralshelping in enhancing the performance of our students are doneregularly as per the timetable of University and institution. Feedbacks from teachers, students are in continuous operation. The faculty of the institution actively represents and participate in the board of studies in University helping the institution to remain connected and also provide feedback regarding rules and norms. Result analysis done by faculty.
Research, consultancy and extension	Publications National/Seminar/ Conferences/ Workshops organized by the institution and professors attend these on other platforms also. Cultural and personality development activities organised.
Student Support and Progression	Under the banner of institution various activities like

	plantation, social awareness programme through Red Cross, Red Ribbon and Sweep were organised. • Awareness programme about 'Rashtriya Krimi Diwas',' Vishwa Raibees Diwas',' Dental medical Camp', 'Aids sankraman aur bachaav' and 'Medical blood test camp' were organised. • Institution is celebrating Mahatma Gandhi Janmshati programme in form of lectures by faculty members,quiz tests, essay writing competitions organized for the students, Composting & maintenance of green plastic free Campus. Governance, leadership and management are taken care under the Various committee like Discipline committee, Academic audit committee, anti-ragging committee, NAAC/ IQAC committee etc were formed and working as in accordance and administration • Yoga day/Youth day/Voter day /Annual day etc were organised for student's over-all development • Scholarships were provided to SC, ST, OBC& economically weak students.Infrastructure and Learning Resources upgraded • Existing facility of library, lab, seminar hall & classrooms were upgraded. • All science laboratories shifted to the new building constructed with help of RUSA and labs upgraded to maximum. • More furniture procured for classrooms. Research, consultancy& extension • Research paper published. • Induction programme for newly admitted students specially for girls under women cell.

Infrastructure and Learning Resources	IQAC cell with infrastructural facilities was established. Independent departments for post graduate classes. library, laboratories, and classroom were upgraded. More furniture procured for classes. Water coolers were installed for the drinking water facility in new and old building.
Governance, leadership and management	Various committee and cells like infra structure, academic audit, examination, scholarship, Women Cell, Anti-Ragging Committee functions at its best.
Innovation and best practices	Enhancement of social connectivity and activities were taken into serious consideration. Awards and certificates were given to winners in sports and cultural activities.Plantation of trees and emphasis on green campus continued with the same effective as in previous session.

13.Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Designation	Principal
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- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	08/09/2022

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	13

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	1260

File Description	Documents
Data Template	[View File](#)

2.2	**1056**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	**445**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**13**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**16**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**27**
Total number of Classrooms and Seminar halls	

4.2	**6.16268**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**49**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Each department takes care of implementation of prescribed curricula. So various steps have been taken by the college to ensure effective curriculum delivery through a well-planned and documentation processes are as follows:

- An Annual Academic Calendar provided by Department of Higher education Chhattisgarh prior to the commencement of academic year. The college also prepares its own time table.
- Time-table is prepared by the Time table committee priors to the commencement of academic session and accordingly theory and practical classes are conducted keeping in mind of university semester/annual exam. The Time table displayed on notice board.
- Each faculty prepares the lesson plan and maintains the teaching diary each day of covered syllabus in the class.
- Internal examination like unit test, quarterly test, midterm tests are conducted in tune with academic calendar.
- The college library provides essential study material for student and staff.
- The college encourages faculty members to attend Faculty development program, Orientation/Refresher courses.
- The IQAC constituted as per UGC norms, monitors the overall teaching and learning process by collecting the students' feedback.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college follows its academic calendar for conducting internal examinations. In a true sense, continuous internal evaluation of the students is made by conducting home assignments, tutorials, surprise tests, unit test on the regular basis. Some of the

activities are intentionally organized for students to assess and upgrade their subject knowledge such as the Seminar, presentation and project. The college examination committee works on the slots reserved in academic calendar for internal evaluation and prepares and displays the time-table well in advance. The surprise test and assessment is conducted separately by the respective teachers of the departments.

The college implements the examination and evaluation process as follows:

- Seminar and Presentation.
- Project Work.
- Unit test, Trimester and Half yearly Examination.
- Pre-University Examination
- Practical and viva-voce
- Plantation and field work in environmental studies.

This is the part of CIE to realize the students their classroom syllabus. As it is already mentioned field visit, study tours and project work is mandatory for some of the courses which help the student to sharpen their understanding of the topic.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

06

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

`nil`

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

`Professional Ethics:`

1. `In commerce professional ethics are inculcated with the subjects like Insurance, Fundamentals of Entrepreneurship, Accountancy, Business Environment and Business Communications. Communication and soft skill has place in many of these courses.`

`Gender Issues:`

1. `Reservation policies, constitutional provisions especially for women, visit to the court are covered in Political Science, Sex ratio, education of child mortality, water scarcity, pollution, urbanization and modernization and village surveys are practically exhibited through Geography, Demographic issues in Economics.`

`Human Values`

1. `Topics of social concerns are included in the course which give them knowledge of Indian society its values, plethora of material taught on the issues pertaining to gender equity, their status from past to present and ways and means of improvement, reformations of society against social evils, a social movement in tribal's. Poetry and Prose of literary giants deeply touches issues like human values.`

`Environment and Sustainability`

1. `The College runs course on Environmental Studies in undergraduate levels. The paper deals with environmental issues, like threat to the environment, global warming,`

climate change, biodiversity, biosphere and sustainable development.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

41

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1730

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1004

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution caters students of areas around 25 kms including wide diversities in culture, financially and academically. Also we have more number of girl students in ratio and every girl has a different status culturally and socially. Identified slow learners are being provided with briefs, study materials and extra classes, question paper solving and also talking sessions with students and parents. Advanced learners are made to interact with other students and into more practical learning, they are also provided with all kinds of study materials. Though providing briefs and study materials are made a common phenomenon. When the classes begin first few lectures are organized to make them aware regarding course outcome. We also involve our students to attend talk programs and national seminars and interdisciplinary lectures. We also have a feedback system being done every year for students teach and parents so as to know the actual scenario. Though college has to adhere to the syllabus and the courses as approved by the University curriculum but we are always there.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1260	**13**

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college follows the academic calendar issued by the Department of Higher Education Chhattisgarh. Every faculty member put the effort to make their lecture session interactive, encouraging students to ask questions to ensure whether they have understood the subject issue more emphasis on ICT methods of teaching is given so as to provide more clarity.

Practical: In science as well as in arts stream the teaching is both theoretical and practical. Teachers demonstrate and students perform practical in the laboratory under observation. Experimental learning creates laboratory awareness, handling of instruments, glass wares and chemicals.

Project Writing: First year students of all the streams undertake projects in Environmental Science.

Assignments:- Students are assigned course related topics to work on. This helps them to unearth various learning sources and cultivate analytical and reasoning capabilities.

Problem solving methodologies are intended to make the students take responsibilities, solve problems, resolve conflicts and find alternatives. It promotes critical thinking, creativity and scientific temperament.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution believes that the teaching and learning is a two way process for students as well as a teacher and it is an everyday process. We follow the syllabus as prescribed by the

university as in accordance with the time table prepared for each session. Medium of learning is both Hindi and English. Through classroom discussions, practical, project writing, notes and briefs all helps a student whether a slow learner or an advance one to achieve his or her goal. Our teachers also focusing on the use of ICT tools despite of internet and electricity problems. We are using ICT methods in the explanation of the theories. Practical representations, seminars, power point presentations involving our students moving together.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

13

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

13

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

07

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

53

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college adopts the following measures to make internal evaluation:-

Different committee has been formed to supervise and look after the discipline, various activities of the college.

Feedback from students, teachers and alumni are taken, evaluated and actions are taken.

To ensure that the students get involved and benefit from the teaching learning process on a continuous basis the college student is by and large judged through assignments, unit/class test, project work, power point presentation, debate and discussion.

Students are encouraged to participate in different competitions, extension activities, sports and culture events. The winners are awarded with prizes and certificates. This kind of encouragement motivates and creates confidence among students.

Remedial and doubt removal class are conducted as whenever needed.

Above mentioned internal evaluation process has been happening at the college level in a transparent, time bound and efficient way.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The schedule of internal examinations are followed in accordance with the Higher Education Department and University. The methods of internal tests are in the form of class tests, unit tests, quarterly tests, midterm tests. All departments accordingly conduct all these tests such as in PG programme each paper/course carries 20 marks for internal assessment and rest 80 marks by semester exam which is conducted by university. In the UG programmes 10 percent of total marks for each paper is counted. Students are made aware of their progress. Their weaknesses are pointed out. Suggestions are given by faculty member how to improve their performance. As to appear in all these internal examinations is made compulsory, attendance of each one is

recorded.

The students are assessed assigning them the tasks such as projects, home assignments, seminars, oral tests, weekend assignments, practical examinations, etc. In order to maintain transparency, answer sheets are given to students and their doubts are cleared if any. The students with poor performance are informed for the improvement, and are advised to join remedial coaching.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution provides undergraduate programs on all three main streams Arts, science and commerce. The institution also runs professional courses as in computers. The courses offered by the college are uploaded on college website. And also in admission brochure of the college. The college, communicate the program specific and course specific objectives and outcome to students, parents, teachers and different stakeholders. The teacher also introduces the students to the specific areas of which they are going to gain knowledge. The teachers of every department instruct the student in the class room about program and course outcome, what they are supposed to obtain.

The subject teachers communicate the students about the Course Outcomes and Program Outcomes in the beginning of the session. The course enhances the skills of reading, writing, speaking and listening. Through the different courses we try to inculcate the habbit of speaking and writing and also monitoring these skills, trying to educate our students towards the social responsibilities also broadens the horizons.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has adopting the following methods to evaluate the program outcomes and Program specific outcomes and course outcomes:

The college analyzes all the academic result and displayed on website. As a result all are able to know program outcome and possible improvement are made.

The college uses class/unit test and semester/annual examination method to measure the attainment of program specific, course outcomes. The answer books of these tests are shown to the students and they are made known of their shortcomings and irrelevant things in their answers. The answer books of the students are valued and marks are given. Finally the year end examination conducted by the affiliating university reflects the attainment gained by the students. These internal assessments also help us to identify slow learners so a teacher can be more attentive towards them. The weaker areas are identified and the individual problems and shortcomings are discussed with the respective student. In some departments, faculty members take responsibility of particular students to support them in a continuous manner. If the student is from a socially or economically deprived class, they are given scholarships as per the government and institutional policies to enable them progress in studies.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

445

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gmlscollege.ac.in/wp-content/uploads/2022/03/Staff-and-Studnt-Feedback.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

9

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- **The institution has been conducting multiple extension activities in nearby locality and the college. These activities have sensitized students to social issues and help in total development of personalities of students and indirectly society as whole. The NSS and Red cross spreading the awareness about environment, pollution, waste management, water conservation and health and hygiene etc. As a result local people gain the knowledge about different causes, consequences, and solutions to environmental problems. In this context the college inculcates social responsibilities and citizenship role among the students by providing platform to participate in extension activities to sensitize them to range of issue around them including environmental degradation, domestic violence, addiction, Traffic awareness etc. Hence engaging students in community -based activities is priorities of the college. Students are getting chance to learn how valuable and fulfilling it can be given back to others.**
- **These activities enable the students to cultivate and**

illuminate the inherent qualities like self-confidence, leadership, self-discipline, commitment and devotion, hard work and team work and the same qualities also help them to excel in academics as well. The students explore new domain of knowledge and fill their basket of knowledge, with new ideas develop.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

00

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

00

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has two blocks – administrative block and science block which comprises of 27 class rooms, five laboratories, principal compartment, staff room, office, library, girls common room, cycle stand, washrooms, water-coolers. Solar panel based electricity is supplying in the campus to overcome the electricity load with the help of NTPC Seepat. A dedicated Librarian keeps check on upkeep of library, assisted by book lifter. Sports officer overlook maintenance of sport ground. The college administration formulates committees for physical maintenances and verification. Annual physical verification is taken up by such committees. To full fill the demand of increasing student strength the college has always taken proactive steps to provide various facilities to develop the infrastructure in the campus in terms of Smart classrooms, green boards, science laboratories, computer facility, canteen facility, parking facility, separate washroom, CCTV's Surveillance, extra and co-curricular activities. The computer lab is well equipped with more than 49 computers to cater the needs of students. Each year as per the needs of curriculum the number of books keeps on adding to the library for that separate budget allotted by the state government. Therefore, more classrooms are required for smooth running of various courses in this institution simultaneously.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute has commitment for all round personality development of students besides education. The college has been striving to create infrastructure for physical fitness, extra-curricular interests and mental wellbeing. The indoor games facilities include table tennis, caroms, chess and gymnasium equipment for boys and girls. The facilities for outdoor games include: open ground for cricket, football, courts for playing badminton, volleyball, Kabbaddi and kho-kho. The college has stage where cultural programs yoga show etc is organized to give the opportunity to students to express their inherent creativity. AIDS awareness campaign, tree plantation, Red ribbon and blood donation(Under Red cross Society), etc through cultural activities on various occasions. From time to time college has been inviting expert related to different walk of life to sensitize the students like legal literacy, financial literacy, domestic violence etc. So in a nut shell the college has very healthy atmosphere for sports and cultural programme. Students actively participate in various cultural activities in the college when there are some celebrations. All the programmes in the college include some songs, dances, recitation. Students also perform indigenous dances and songs during the college programmes with their traditional outfits.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

36.16268

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of the college has valuable collection of more than twenty five thousand books of the diverse subject which catering the needs of students and teachers of different courses. The faculty members of the college extend their duties at present to keep the library functioning for the benefit of the students. There is a reading section attached with the library so that students and staff can read in the library. The students are allowed to take two books using their library cards. The library plays a very important role in the learning of the students as most of the students are not able to buy the required number of books recommended by the university due to their financial constraints. In addition to the books it has also subscribed to a

number of valuable magazines and competitive books to cater the needs of the visitors to the library and students preparing for competitive exam. Library has reading space which is open for students and staff.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

.90734

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has broadband connection of 58 mbps from BSNL strengthening the teaching and learning process. The campus is partially Wi-Fi enabled. Teachers and students can access Wi-Fi facility in the campus to get additional information and research related queries. The computer lab is equipped with required number of desk-top computers with required software. Two class rooms having smart classes and two laboratories exhibit projector for effective teaching for the students. Most of the faculty members use power point presentations in special lectures to enhance learning experience. To facilitate office work photocopy machine, printer with scanner in adequate number available in the office. The college campus is under CCTV surveillance to ensure safety and security to its stakeholders. Students are encouraged to use IT infrastructure, online study resources for broadened their knowledge horizon. The college has developed a class room as a seminar hall with the amenities of LCD projectors for ppt slide presentation, Showing of video clips etc. All the computers in the college are provided with UPS Back-up facility. Besides computers, other ICT equipments like, Printers, photocopiers, LCD Projectors, Speakers, Amplifiers, Microphone etc. are available in the college in adequate number to feed the requirements of 49 desktop.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

49

File Description	Documents
Upload any additional information	View File
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**E. < 5MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

36.16268

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college ensures proper upkeep of its infrastructure, facilities and equipment's by carrying out by periodic maintenance drive by concerned member. The admission policies explained in the college prospectus right from the beginning of admission till the student leave the college and its rules and regulations are updated as prescribed by state government. This prospectus uploaded on college website. On the infrastructure front students

and teachers are encouraged to use available resources optimally. All the labs and classrooms in the college are well maintained and update. The sports facilities can be used by students by getting permission from sports in charge during leisure time. The college has taking care of health and hygiene by providing safe drinking water and regularly cleaning of washrooms by hiring the staff. For uses of library facilities, at the beginning of the academic year, each student is issued library card after collecting their details. For smooth functioning of college various committee are formed under guidance of the head of the institution to look after the various academic, cultural, library NSS etc activities. The information regarding scholarship, sports, NSS admission, reservation policy etc are displayed on notice board and uploaded on college website time to time.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1006

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**E. none of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

131

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has a student council. As per the guidelines laid down by the state higher education department, Government of Chhattisgarh state every year student council is constituted through election or nomination as the case may be. All the responsibility of the formation of Students Union is shouldered by a student union committee, a senior professor of the college is in-charge of it. The committee follows the guidelines given by Government of Chhattisgarh and monitors the entire process of Student Union formation. The Union has elected office bearers comprising a President, vice president, secretary joint secretary and student representatives from different class.

The Student Union committee engages student to effectively to participate in the academic and extra-curricular activities of the college and students provide opportunities for the training as good citizens. Oath The major events that the council organizes are the college fresher's and annual college festival (loksangit). Besides that the council organizes various seminars pertaining to student personality development, Plantation and environmental awareness programmes, sanitation awareness etc. throughout the year. Student securing highest marks in the class/faculty and winners of the sports and cultural competitions are felicitated in the prize distribution.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is an alumni association came to existence in this Govt Madan Lal Shukla College Seepat and provided free membership to Alumini, in order to motivate them for active participation in the Association. Though alumni association is functioning but the college has not been able to get the association registered yet. The college intends to get it registered soon and make sure that association contributes to the development of the institution to its best. Healthy relation between the staff and the alumni is the main source to attract them towards the college. The institute motivates and supports to the ex-students, their parents, community to maintain healthy relations with the institution In order to increase the member of association the college has created a page for the alumni in social networking facilities like Facebook and alumni are actively networked using what's App facility. At present scenario there is no monetary contribution by the college alumni but they are willing to contribute valuable experience and expertise of the alumni is shared with the current students of college. Hopefully the association would play a significant role to uplift the quality of the college. The alumni meets are organized once in a year.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

The vision of the college is to serve the education equally gives to all students.

Mission

- **To make higher education approachable and accessible.**
- **To enhance skills of the youth for self-reliance and individual development.**
- **To inculcate the leadership qualities among students and make them responsible to the society.**
- **To develop courage, confidence and competitive spirit in the changing global scenario.**

Motto

'AIM HIGH' is the motto of the institution.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

In our college, each activity takes place through the meeting of the respective committee. The teacher and the staff have been involved in the process of decision making and its implementation. The Principal encourages and sanction to utilize fund for different activities of the college. However supervision of academic, co-curricular and extra-curricular activity carried out by Principal with the help of different committee. IQAC has organized for a good future for our student in our college. The student prepares themselves for competition. The college IQAC also gives advice for the development of the institution. The various committees are made in charge of implementation of action plans. Every stake holder of the college teaching, non-teaching staff, students and representative take part in decision making. In staff council meeting every participating member is free to express his opinion. The work of the college administration is decentralized and many subcommittees are formed at the beginning of the academic year to support the system.

The IQAC has been taking initiatives for the improvement of the academic section and organizing the efforts of the departments for effective teaching-learning system. Internal Complaint Committee and Anti Ragging Committee are formed following the guidelines of the concerned authorities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has strategically planned to construct new buildings and modernize the facility in the classrooms and laboratories.

Modernization and strengthening of laboratories. Plans are prepared by different departments and sub-committees and these get incorporated in the College Academic Calendar at the beginning of the session for the smooth working of the College. Principal conducts regular meetings with the departmental heads, conveners of different sub-committees/ clubs and student council to discuss the policies and plans and their ways of implementation. SWOC Analysis is done for preparing the objectives, strategies are then made and the concerned agencies implement the same. The institution adopts various modes to monitor and evaluate different policies and plans for effective implementation and improvement regularly. Feedbacks are sought from all the students verbally and online for further improvement in the service. This also helps in the qualitative improvements of the institution.

- To equip all the classes with ICT facilities and establishment of smart class rooms.
- To develop fully Wi-Fi campus with advanced computer laboratories for students and faculty an up gradation computer lab.
- The college has strategically planned to construct new buildings and modernize the facility in the classrooms and laboratories.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The teacher recruitment is as per the norms of the UGC and State government. The principal and the management hold the regular staff meeting and address them about their responsibility for the college. The various committees are made such as admission committee, internal examination committee, library committee, timetable committee, etc.

The Principal of the college at apex who is entrusted with overall

in charge of college like financial transaction, administrative, academic activities etc. The Principal of the college executes all the guidelines received from the University and Department time to time and provides leadership in all the affairs of the college. The principal is assisted by Heads/coordinator of various departments, librarian, office staff, Self finance and janbhagidhari funds. However academic and co-curricular activities are main objective of the college which is looking after by concern faculty of each department. Similarly sports activities headed by sports officer and the Library under a Librarian. The service rules and promotion for the teaching and non-teaching staff as per the rules and regulation laid down by competent authorities like UGC and Chhattisgarh government.

The Grievance redressal is addressed by Disciplinary committee and Committee against Sexual Harassment presided over by head of the institution.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The welfare measures for the teaching and non-teaching staff are decided by the Government.

- **In case of regular teaching staff, the recommendations of the UGC are accepted.**

- **The Group insurance Scheme (GIS), GPF and NPS for all the employee who falls under its eligibility criteria.**
- **There is festival advance scheme, clothing allowances and washing allowance scheme for class fourth non- teaching staff.**
- **Provisions of maternity leave going to the staff.**
- **For updating the subject knowledge the teaching staff members are allowed to participate in the orientation programme, refresher program and short term courses as when they need as given per the rules of UGC norms.**
- **There is a family benefit scheme for regular employees of college in case of accident or demise of the employee holding the post.**
- **Child care leave for female employees having children up to the age of 18 years.**
- **Staff can avail leaves on various grounds after getting approval from the concerned authority.**
- **A canteen facility is available inside the campus for refreshment of the students and staff.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

05

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

In our college teaching staff is evaluated and performance is measured with the help of a daily diary, academic Diary, lesson plan, attendance sheet and the record will be checked every month by the principal. All the regular teaching and non-teaching staff

have to fill up and submit his/her C.R. every year. Every year faculty members are required to fill in a performance appraisal form designed on the basis of PBAS methodology of UGC. The faculty member is also involved in various committees. They are encouraged to attend the paper presentation in seminar & workshop.

All work should be filled up in API proforma what the teacher has done so far. They are also being encouraged to use Teacher Diary to record their activities and maintain it on a regular basis from this academic year. The appraisal forms are assessed by the Principal and the required support and guidance are extended for better performance. The Principal one on one talks to the non-teaching staff and give required feedback for improving their quality work. Annual feedback is collected from the students and teacher by IQAC committee of the college. Their feedback is analyzed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

In the financial matter the college is subservient to the rules of the government. The college only conducting external audit. Financial audit is mandatory and account of the college audited by Account General of Chhattisgarh since inception of college i.e. period 07/2012 to 05/2016 on dated 25.05.2017 and 09/2019 to 03/2020 on date 23/12/2020. Account of Janbhagidari samiti and self finance (Pool of money collected by students who get enrolled in the college) audited annually by the Maharshi Bharat & Co. chartered accounts. The audited statements of the college are regularly submitted to statutory authorities and are available in the college. The internal audit is done by the local inquiry committee which inspects the performance of the staff, students, facilities given to the staff and infrastructure. Income and Expenditure details is produced in next section.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

33.05379

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is recognized under State Government. Salary and non-salary grants are received from the state government. The Principal and DDO ensure that the fund is utilized for the specific purpose for which it has been obtained. On receipt of any fund, it is recorded in the Head wise appropriation registers. The Principal in consultation with the Purchase Committee follow the formalities for utilization of fund. Quotations are sought and then following the required formalities Supply Order is given to the vendor for purchase of any material. Beneficiaries are added to the software and the payments are made online through Treasury.

The major sources of receipts/funding for the institution are as follows:

Allotment from the state government.

Development fee collected from the students (Janbhagidari fund).

Self finance fee collected from the student in self finance courses.

The scholarships for students received from the state government are directly credited to the account of the students.

The college utilizes fully the grants for the purpose it is being sanctioned.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In Govt. Madan Lal Shukla College, Seepat, IQAC plays an important role relating to quality improvement amongst student and teacher. The cell has the responsibility to monitor the all activities going in the college. The IQAC always motivates to teaching and learning process. These committees have been looking at various facets of the college i.e. academic, extra-curricular, administrative, extension services and financial aspects under guidance of IQAC. IQAC also encourage to teacher involve research activities. So IQAC takes up the following Initiatives :

The IQAC channelizes the motivational and cultural program in the college. Implementing quality initiatives, including ICT facilities to improve the quality of teaching learning. With full spirit implementing quality measures in line with the Vision and Mission of the institution. Regularly collects feedback from students for understanding their need and improve the facility for better student centric learning. The IQAC committee of the college organized continuously different motivational and career guidance, social awareness lecture program, cultural program and competitions. The IQAC has contributed significant work in the college. The IQAC keeps in touch with all committees and monitors their functioning

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC cell comprises faculty members of different department, students and respected citizen of this locality. Initially, the IQAC follows the academic calendar provided by Higher Education Department of Chhattisgarh and Atal Bihari Vajpayee University Bilaspur Chhattisgarh to plan yearly teaching learning process.The following examples of the college adopted to facilitate teaching learning process:

1. The performance of the student in an internal exam
2. Maximum students of this college come from poor economic background. This college located in SC dominated belt. Thus the IQAC instruct the faculty member to encourage the students to use technology, online study platform for their learning and competitive exam preparation.
3. At the need of the session, the feedback taken from Student about the teaching learning quality and college atmosphere and behaviour of the college staff is one of the other methodologies for review the teaching learning process.
4. The faculties are encouraged to participate in paper presentation, seminar and group discussion.
5. The college develops a student imagination and writing skill published college magazine '' MUKTAKSHAR''.
6. The recommendations of IQAC the faculty member provide the extra class to students to build their fundamentals and understand the lecture at ease.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of	D. Any 1 of the above

Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Govt. Madan Lal Shukla College Seepat is a co-education college. It creates favourable environment for female students and staff, so that they can come-out of their discomforts. In this institution there is a sexual harassment cell which follow the sexual harassment policy. The college has established the internal complaint committee, help desk following the guidelines of UGC and IQAC.

1. Safety and Security: The College has high priority to provide safety and security to students and staff. In order to feel safety and Security, College constitute the Anti-ragging committees, Committee against sexual Harassment, Disciplinary committee to look after gender related affairs and organize the awareness program related to gender equality particularly more emphasis on woman empowerment. Moreover the college also take care of female privacy by providing girls common room, separate washrooms etc. The College has installed CC cameras at different places inside the campus to supervise the activities.

2.Counselling: The College has formulated the Counselling

Committee and woman empowerment committee.

3.Common Room Facilities: There is a girl's common room available in the college with basic facilities where she can relax, play, discuss, eat etc. There is also a vending machine in the common room for girls students.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:- Safe and clean college is motive of our college. To fulfil this motive, students and teachers are unto their best. There are two types of wastes in our college. First is the dry waste and second is the wet waste. We are using separate dustbins for both types of wastes. So the waste material is thrown in a particular place. All dustbins are closed, so there are no any bad smell and bad effect around the atmosphere. These rules are strictly followed by not only the students but our college staff also. For the management of wet waste we are also using

proper dustbins. In our college campus the wet waste materials are peels of fruits, plant wastes etc. We are managing these waste in vermicompost chamber which is made by students.

Liquid waste management:- Liquid waste management is very important for our institution and very challenging also. It causes so many diseases in different ways. So the management of water is very crucial matter for our college. We are having proper drain system from the toilet to the sanitary tank which is totally closed.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Govt. Madan Lal Shukl College believe in the social harmony leaving behind the differences based on gender, unequality, racism, religious and economic differences and untouchability. We believe in one whole unite family of students, teachers and staff which is important for each and every individuals. In order to establish said and proper environment we follow following practices.

- **Painting and poster competitions, group discussion, essay writing, debates are being organized in the institution on the birth anniversaries of regional and national leaders who are inspiring for the development mental and physical.**
- **A kind of get together is being organized on different festivals of different regions so as to inculcate the feelings of brotherhood, culture and traditions.**
- **Institution invites prestigious and honored speakers from the society and other educational institute who inspires students with their thought process, helping them in their future stand out.**
- **It is our duty to honor respect and pay homage to the students who have sacrificed their lives for the country. We time to time organize such kind of function specially on 15th August and 26th January reminding and refreshing their memories in our hearts.**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

We as an institution standout not only with an aim to impart education in higher sectors but also to enhance and inculcate the feel of national integrity and scientific temper among the students and society.

We as a government institute celebrate all state and national level curriculum in celebration birth/ death anniversaries of national and local leaders, national days, days devoted to social responsibilities, changes, constitution duties and rights, program on SHAT-PRATISHAT MATDAN (state government institution). As per the central and state government instructions, we celebrated 150th JANMSHATI VARSH of Mahatma Gandhi the father of nation for complete two years organizing series of lectures, essay competitions and many others. We devoted our full corridor to this celebration.

We organize blood group testing camp, celebrate International AIDS day and many such programme in order to initiate and creat awareness among the people surrounding the students. We also organize the program on safety measures with the help of NTPC Seepat. Regarding the health of students we also organize "health checkup and awareness program", world Rabbies day, dental checkup camp.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts	**A. All of the above**

periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our institution organizes world's environment day celebration on 5th June at the starting of session. We celebrate it with plantation. We also celebrate all national festivals like Independence Day, Republic day and Gandhi jayanti which increase and develop the feel of nationality in the students. Our students celebrate the birth anniversary of Dr. Sarvapalli Radhakrishnan as Teacher's day which reminds us our responsibilities as a teacher towards our students and society. On International Yoga day teachers and students are made aware of their health and fitness. To aware our students about many disease like Aids, Rabbies, Maleria etc. we also celebrate World's AIDS Day, Rabbies day, Maleria day, No tobacco day etc. We also try to deliver important information about them. NSS day is also celebrated with some activities and camp. We also celebrate Martyr's Day to pay respect to the martyrs. Some of them are also our students who are no more, died in the fight with naxalites, we are so proud of them and remember them by paying respect to them on that day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

In today's world it is very important for each of us to configure, co-ordinate and circulate the knowledge we are using for our betterment. Through this we can make ourselves more stronger technically and financially. This is the primary motto of our institution to provide a knowledge to our students which will help him to create a better place in the society.

This is the only institution providing post graduate courses, professional courses in order to help out many. In the Covid-19 era we have tried to provide the online guidance to our students through many ICT mediums. This also helps us to analyze and to learn many ICT things.

The professors devote their their time not only as in duty of teaching but also sharing the social responsibilities towards students time to time through help desk in which students can register their problems which are taken care of by the committee.

We are proud and honored that many of our students are working in military, police department, NTPC Seepat and in many other sectors working towards the better India.

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

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File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- Starting PG Classes in Science and Commerce.
- Adding new Value Added Courses in collaboration with industries.
- Development of Sports Complex and Gym.
- Plantation in college campus.
- Automation of library and office.
- Creating Research environment among students and faculty members.

- Renovation of Old building for proper use.