

# **Yearly Status Report - 2019-2020**

| Part A  |                                       |  |  |
|---|---------------------------------------|--|--|
| Data of the Institution                       |                                       |  |  |
| 1. Name of the Institution                    | GOVT. MADAN LAL SHUKLA COLLEGE SEEPAT |  |  |
| Name of the head of the Institution           | Dr. Sheel Prabha Mishra               |  |  |
| Designation                                   | Principal                             |  |  |
| Does the Institution function from own campus | Yes                                   |  |  |
| Phone no/Alternate Phone no.                  | 07752265050                           |  |  |
| Mobile no.                                    | 9425543779                            |  |  |
| Registered Email                              | gmlscseepat@gmail.com                 |  |  |
| Alternate Email                               | col-msseepat.cg@gov.in                |  |  |
| Address                                       | Nawadeeh Chowck, Seepat               |  |  |
| City/Town                                     | Seepat                                |  |  |
| State/UT                                      | Chhattisgarh                          |  |  |
| Pincode                                       | 495555                                |  |  |
| 2. Institutional Status                       |                                       |  |  |

| Affiliated / Constituent  | Affiliated   |
|---|--|
| Type of Institution   | Co-education   |
| Location  | Rural  |
| Financial Status  | state  |
| Name of the IQAC co-ordinator/Director                                  | Dr. Raghu Nandan Patel   |
| Phone no/Alternate Phone no.  | 07752265050  |
| Mobile no.  | 9826153480   |
| Registered Email  | gmlscseepat@gmail.com  |
| Alternate Email   | col-msseepat.cg@gov.in   |
| 3. Website Address  |  |
| Web-link of the AQAR: (Previous Academic Year)                          | https://gmlscollege.ac.in/wp-content/uploads/2021/02/AQAR-2018-19-20.10.2020.pdf         |
| 4. Whether Academic Calendar prepared during the year                   | Yes  |
| if yes,whether it is uploaded in the institutional website:<br>Weblink: | https://gmlscollege.ac.in/wp-content/up<br>loads/2020/07/academic-<br>calendar-19-20.pdf |

# 5. Accrediation Details

| Cycle | Grade | CGPA | Year of      | Vali        | dity        |
|-------|-------|------|--------------|-------------|-------------|
|       |       |      | Accrediation | Period From | Period To   |
| 2     | В     | 2.50 | 2015         | 01-May-2015 | 30-Apr-2020 |

# 6. Date of Establishment of IQAC 19-Nov-2020

# 7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture                           |             |     |  |
|---|-------------|-----|--|
| Item /Title of the quality initiative by IQAC Date & Duration Number of participants/ beneficiaries |             |     |  |
| Feed back collection  | 30-Apr-2021 | 506 |  |

|   | 15                |     |
|---|-------------------|-----|
| Result Analysis   | 01-Dec-2019<br>30 | 6   |
| Preparation of students' database for 2019-20 and analyzing the department-wise category distribution (General/SC/ST/OBC), gender distribution of students and other details. | 06-Nov-2019<br>30 | 13  |
| Sanvidhan divas   | 26-Nov-2019<br>1  | 87  |
| Van Mahotsav  | 02-Jul-2019<br>30 | 163 |
|   | <u>View File</u>  | •   |

# 8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Departmen t/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---------------------------------|--------|----------------|-----------------------------|--------|
| NIL                             | NIL    | NIL            | 2019<br>0                   | 0      |
| <u>View File</u>                |        |                |                             |        |

| 9. Whether composition of IQAC as per latest NAAC guidelines:  | Yes              |
|--|------------------|
| Upload latest notification of formation of IQAC  | <u>View File</u> |
| 10. Number of IQAC meetings held during the year :   | 2                |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website | Yes              |
| Upload the minutes of meeting and action taken report  | <u>View File</u> |
| 11. Whether IQAC received funding from any of the funding agency to support its activities during the year?  | No               |

# 12. Significant contributions made by IQAC during the current year(maximum five bullets)

• 1) Induction programme for first year students done on regular intervals every session. •2) Various health awareness programs organised and

wonderful coordination byRed cross team of the college •3) Collection of feedback from students and teachers and result analysed.4) Annual gatheringsand competitions organized and prize distribution.5)2 girls selected for state level competitions in Kabaddi and KhoKho, a boy was selected for athletics' competitions. 6) Science section became more equipped through RUSA funding.

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# 13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action                        | Achivements/Outcomes  |
|---------------------------------------|---|
| Innovation and best practices         | Enhancement of social connectivity and activities were taken into serious consideration. Awards and certificates were given to winners in sports and cultural activities. Plantation of trees and emphasis on green campus continued with the same effectivity as in previous session.  |
| Governance, leadership and management | Various committee and cells like infra structure, academic audit, examination scholarship, Women Cell, Anti-Ragging Committee functions at its best.  |
| Infrastructure and Learning Resources | IQAC cell with infrastructural facilities was established. Independent departments for post graduate classes. library, laboratories, and classroom were upgraded. More furniture procured for classes. Water coolers were installed for the drinking water facility in new and old building.  |
| Student Support and Progression       | Under the banner of institution various activities like plantation, social awareness programme through Red Cross, Red Ribbon and Sweep were organised. • Awareness programme about 'Rashtriya Krimi Diwas',' Vishwa Raibees Diwas',' Dental medical Camp', 'Aids sankraman aur bachaav' and 'Medical blood test camp' were organised. • Institution is celebrating Mahatma Gandhi Janmshati programme in form of lectures by faculty members, quiz tests, essay writing competitions organized for the students, Composting & maintenance of green plastic free Campus. Governance, leadership and management are taken care under the Various committee like Discipline committee, Academic audit committee, anti-ragging committee, NAAC/ IQAC committee etc were formed and working as in accordance and administration • Yoga day/Youth |

| . 1  | 1.0  |
|--|--|
|  | day/Voter day /Annual day etc were organised for student's over-all development • Scholarships were provided to SC, ST, OBC& economically weak students.Infrastructure and Learning Resources upgraded • Existing facility of library, lab, seminar hall & classrooms were upgraded. • All science laboratories shifted to the new building constructed with help of RUSA and labs upgraded to maximum. • More furniture procured for classrooms. Research, consultancy& extension • Research paper published. • Induction programme for newly admitted students specially for girls under women cell.   |
| Research, consultancy and extension  | Publications National/Seminar/ Conferences/ Workshops organized by the institution and professors attend these on other platforms also. Cultural and personality development activities organised.   |
| Teaching learning and Experimental   | New technology in teaching learning and Experimental and participative learning methods are used in learning process. Personality development and career guidance programme were organised.  Awareness programs and competitions have been organised regularly for the students. Internal assessment through tests and oralshelping in enhancing the performance of our students are doneregularly as per the timetable of University and institution. Feedbacks from teachers, students are in continuous operation. The faculty of the institution actively represents and participate in the board of studies in University helping the institution to remain connected and also provide feedback regarding rules and norms. Result analysis done by faculty. |
| Curriculum Aspects   | Academic calendar published by Higher Education Department and the University . Curriculum of UG and PG courses and their fee structure are inclusive in the admission brochure of the college. Updating on website.   |
| Vie  | w File   |
| 14. Whether AQAR was placed before statutory body ?                                    | No   |
| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to | No   |

| assess the functioning ?   |   |
|--|---|
| 16. Whether institutional data submitted to AISHE:   | Yes   |
| Year of Submission   | 2020  |
| Date of Submission   | 27-Jan-2020   |
| 17. Does the Institution have Management Information System ?                                    | Yes   |
| If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words) | 1. Through the college Email and Email of higher authorities, university, faculty members as well as coordinators of different committees / cells are connected 2. Notification by college notice board, departmental notice board, through WhatsApp group of faculty members, wats app group of students of graduate and post graduate department. Through meetings of staff council, student induction program and additional meetings as per required. 5. Submitting the data on MIS portal and AISHE portal. Description: The Institution has well organized management information system under which the IQAC plans the various activities for better performance in academics and for overall development of the institution. The activities planned are then implemented by the various committees concern to achieve the planned goal. After implementation the achievement and problems in the form of feedback is placed before the staff council, for further analysis. |

# Part B

# **CRITERION I – CURRICULAR ASPECTS**

## 1.1 - Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Institution has the mechanism for well planned curriculum delivery and documentation. Information on different courses, fee structure, admission process, etc is given in detail in college brochure and website. • Unit test, quarterly and model test are organized as per the academic calendar. • The college organized seminar /workshop. • The teachers are following different innovative and effective teaching-learning techniques. • Library facility to staff and students which is equipped with subject books, reference books, journals, newspapers and magazines, 21321 books and 8 newspapers, a research paper in addition to the books and The syllabus guidelines and previous year

university question papers are also made available the library for the students. • The college gives special attention to those students who could not attend class due to any reason like participation in NSS camp or sports to make up their loss. • Principal and head of department conduct their internal staff meeting and develop the academic plans for the coming academic year. • Feedback received from students & faculty is successfully employed to strengthen curriculum Planning and development. • All the departments and teachers prepare a lesson plan, daily diary regularly.

#### 1.1.2 - Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of<br>Introduction | Duration | Focus on employ ability/entreprene urship | Skill<br>Development |
|-------------|-----------------|--------------------------|----------|---|----------------------|
| NIL         | NIL             | 01/07/2019               | 0        | NIL                                       | NIL                  |

## 1.2 - Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |  |  |
|------------------|--------------------------|-----------------------|--|--|
| Nill NIL         |                          | 01/07/2019            |  |  |
| View File        |                          |                       |  |  |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|---|
| Nill                             | NIL                      | 01/07/2019  |

#### 1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

|                    | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | Nil         | Nil            |

## 1.3 - Curriculum Enrichment

### 1.3.1 - Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---------------------|----------------------|-----------------------------|
| 0                   | 01/07/2019           | Nill                        |
|                     | <u>View File</u>     |                             |

#### 1.3.2 - Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization               | No. of students enrolled for Field<br>Projects / Internships |  |  |
|-------------------------|--|--|--|--|
| BA                      | Environmental studies and human rights | 200  |  |  |
| BCom                    | Environmental studies and human rights | 50   |  |  |
| BCA                     | Environmental studies and human rights | 32   |  |  |
| BSc                     | Environmental studies and human rights | 93   |  |  |
| View File               |  |  |  |  |

# 1.4 - Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

| Students  | Yes |
|-----------|-----|
| Teachers  | Yes |
| Employers | No  |
| Alumni    | No  |
| Parents   | No  |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

#### Feedback Obtained

Students feedback form is filled by both UG and PG Students distributed to them in between of the particular session and is analyzed by the committee and action is taken then and there for the benefit of the students and institution. College obtained students' feedback on following topics 1.Syllabus 2.Teacher's performance 3. Infrastructure 4. Library Facility 5. Extracurricular activities 6. NSS/sports activities . The received feedback is then analyzed by the IQAC committee and principal. The strength and weaknesses mentioned by the students and the teachers are summarized and being analyzed. Results are thoroughly discussed in staff meetings. Their advices are helpful in taking decisions for over- all development of college students. Feedback is also collected from the parents during Parent Teacher Meetings (PTMs) . Suggestions and comments given by the guardians are also taken into account for future development. The different areas where improvements are required are discussed in respective committees/departments. Strengths of the college are also taken into consideration for further up gradation. IQAC of the College also received feedback from staff of the college on syllabus, students' performance, provided facilities. Teachers provide informal as well as formal feedback to the head of the institution on different academic, administrative and other affairs related to the college. Members of anti ragging committee and Internal complaints committee and women cell also receive feedback from students through class campaigns. Grievances (if any) and necessary suggestions can be registered to the Grievance Redressal cell of the college through the "shikayatpeti" fixed at the very entrance of the main administrative building.

## **CRITERION II – TEACHING- LEARNING AND EVALUATION**

## 2.1 - Student Enrolment and Profile

#### 2.1.1 - Demand Ratio during the year

| Name of the<br>Programme | Programme<br>Specialization                                      | Number of seats available | Number of<br>Application received | Students Enrolled |
|--------------------------|--|---------------------------|-----------------------------------|-------------------|
| PGDCA                    | NIL  | 40                        | 273                               | 40                |
| MSW                      | NIL  | 60                        | 57                                | Nill              |
| MA                       | English/ Economics/ Hindi/ History/ Political Science/ Sociology | 420                       | 469                               | 199               |
| BSc                      | Biology/<br>Maths  | 300                       | 721                               | 256               |
| BCom                     | NIL  | 150                       | 332                               | 120               |
| BCA                      | NIL  | 120                       | 223                               | 53                |

| BA               | NIL | 600 | 965 | 464 |
|------------------|-----|-----|-----|-----|
| <u>View File</u> |     |     |     |     |

### 2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

| Year | Number of<br>students enrolled<br>in the institution<br>(UG) | Number of<br>students enrolled<br>in the institution<br>(PG) | Number of<br>fulltime teachers<br>available in the<br>institution<br>teaching only UG | institution | Number of<br>teachers<br>teaching both UG<br>and PG courses |
|------|--|--|---|-------------|---|
|      |  |  | courses   | courses     |   |
| 2019 | 893  | 199  | 13  | Nill        | 7   |

#### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), Elearning resources etc. (current year data)

| Te | Number of eachers on Roll | Number of<br>teachers using<br>ICT (LMS, e-<br>Resources) | ICT Tools and resources available | Number of ICT<br>enabled<br>Classrooms | Numberof smart classrooms | E-resources and techniques used |
|----|---------------------------|---|-----------------------------------|--|---------------------------|---------------------------------|
|    | 13                        | 5   | Nill                              | 2                                      | Nill                      | Nill                            |

View File of ICT Tools and resources

No file uploaded.

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring of students is conducted by chhatraabhibhavak samiti. Mentoring of students is based on the following objectives: • To increase the teacher-student contact hours • To identify and address the problems faced by slow learners . •. To encourage advanced learners • to decrease the student drop-out rates • to prepare students for the outside world. Every year, college organizes induction session collectively and this is followed up by departments on the class commencement day for students of first year where the designing and implementation of the mentoring system explained. In the mentoring process, all necessary information related to the student such as the contact number, email of the student, family income, category, gender etc are initially collected by the department through the student database format at the time of admission. Departments maintain the records of class tests/surprise tests, attendance records, records of student seminars etc related to the reviewing of the performance of the students. Departmental interaction with students through individual meetings, social networking apps is also done besides in class or in departments done. Teachers discussions with parents during parent-teacher meetings to identify the problems faced by students and related issue . Parents are regularly informed about their ward's attendance through the postcards and academic performance. Poor performance in the classroom and absentees is intimated to relative and parents by letters, phone calls and through the parent-teacher meeting. Parent showed active participation in parents – teacher meetings organised by the IQAC

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 1162   | 13                          | 90:01                 |

## 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 15                          | 13                      | 2                | 10                                       | 6                        |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation            | Name of the award,<br>fellowship, received from<br>Government or recognized<br>bodies |  |  |
|---------------|---|------------------------|---|--|--|
| 2019          | NIL   | Assistant<br>Professor | NIL   |  |  |
| 2020          | NIL   | Assistant<br>Professor | NIL   |  |  |
| View File     |   |                        |   |  |  |

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year   | Last date of the last<br>semester-end/ year-<br>end examination | Date of declaration of<br>results of semester-<br>end/ year- end<br>examination |
|----------------|----------------|------------------|---|---|
| MA             | 464            | IV               | 05/10/2020  | 27/12/2020  |
| MA             | 444            | IV               | 05/10/2020  | 26/11/2020  |
| MA             | 434            | IV               | 05/10/2020  | 26/11/2020  |
| MA             | 414            | IV               | 06/10/2020  | 26/11/2020  |
| MA             | 404            | IV               | 06/10/2020  | 26/11/2020  |
| PGDCA          | 072            | Nill             | 30/09/2020  | 19/11/2020  |
| BCA            | 018            | III              | 25/09/2020  | 12/11/2020  |
| BCom           | 009            | III              | 25/09/2020  | 14/11/2020  |
| BSc            | 006            | III              | 28/09/2020  | 14/11/2020  |
| BA             | 003            | III              | 28/09/2020  | 21/11/2020  |
|                |                | <u>View File</u> |   |   |

2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Some exercises have been done to reform continuous internal evaluation : • Group discussions, PowerPoint presentations at P G level. • Departmental seminars on subject topics in PG classes. • Projects on different topics related to the syllabus. Practical to be explained through power- points . MCQ questions type paper, regular class test, surprise test. • Students' areas of weakness are filtered from the evaluation of their series of internal assessment

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college is affiliated to the Atal Bihari Vajpayee University and hence the pattern prescribed by the University is strictly followed. Higher education department provides an academic calendar that specifies the date of commencement and end of the classes for each yearly exam and semester in PG along with the government holidays. • Based on the norms set by the University , the principal, and the HODs decide on the internal examination dates and dates for other academic activities like ethics, cultural, Sports program, etc. • The college time table is prepared facilitating the teachers to allow sufficient time for each subject as per the workload (syllabus) allotted by the University. • This time table is given to each teacher and every department and

displayed on the notice board for every student of the college ensuring that they stick to the schedule. • The Academic calendar is well planned in advance and is outlined in a detailed. The college functions and adheres to the maximum number of working days and teaching days. • A work diary is maintained every day by the teachers individually, according to the classes taken by them as per the indicators of the student performance. • The college has an excellent work culture and therefore it seldom faces difficulties in completing the curriculum within the planned time frame of the calendar. Teachers who participated in refresher course complete their syllabus by taking extra classes.

#### 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://gmlscollege.ac.in/wp-content/uploads/2021/02/Program-Outcome-2019-20.pdf

#### 2.6.2 - Pass percentage of students

| Programme<br>Code | Programme<br>Name | Programme<br>Specialization | Number of<br>students<br>appeared in the<br>final year<br>examination | Number of<br>students passed<br>in final year<br>examination | Pass Percentage |  |  |
|-------------------|-------------------|-----------------------------|---|--|-----------------|--|--|
| 464               | MA                | Economics                   | 8   | 8  | 100             |  |  |
| 434               | MA                | History                     | 4   | 4  | 100             |  |  |
| 404               | MA                | English                     | 6   | 6  | 100             |  |  |
| 454               | MA                | Sociology                   | 10  | 10   | 100             |  |  |
| 444               | MA                | Political<br>Science        | 15  | 15   | 100             |  |  |
| 414               | MA                | Hindi                       | 17  | 17   | 100             |  |  |
| 018               | BCA               | NIL                         | 10  | 10   | 100             |  |  |
| 006               | BSc               | NIL                         | 76  | 76   | 100             |  |  |
| 009               | BCom              | NIL                         | 24  | 24   | 100             |  |  |
| 003               | BA                | NIL                         | 142   | 142  | 100             |  |  |
| <u>View File</u>  |                   |                             |   |  |                 |  |  |

### 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://gmlscollege.ac.in/wp-content/uploads/2021/02/FeedbackAnalysis-2019-20.pdf

# **CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION**

#### 3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|-----------------------|----------|----------------------------|------------------------|---------------------------------|
| Total                 | 0        | NIL                        | 0                      | 0                               |
|                       |          | <u>View File</u>           |                        |                                 |

#### 3.2 - Innovation Ecosystem

# 3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date       |  |
|---------------------------|-------------------|------------|--|
| NIL                       | NIL               | 01/07/2019 |  |

#### 3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency  | Date of award | Category |
|-------------------------|-----------------|------------------|---------------|----------|
| NIL                     | NIL NIL NIL     |                  | 01/07/2020    | NIL      |
|                         |                 | <u>View File</u> |               |          |

#### 3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation<br>Center | Name | Sponsered By | Name of the<br>Start-up | Nature of Start-<br>up | Date of Commencement |  |  |
|----------------------|------|--------------|-------------------------|------------------------|----------------------|--|--|
| NIL                  | NIL  | NIL NIL      |                         | NIL                    | 01/07/2020           |  |  |
| <u>View File</u>     |      |              |                         |                        |                      |  |  |

#### 3.3 - Research Publications and Awards

#### 3.3.1 - Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 0     | 0        | 0             |

#### 3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |  |
|------------------------|-------------------------|--|
| NIL                    | Nill                    |  |

## 3.3.3 - Research Publications in the Journals notified on UGC website during the year

| Туре             | Department | Number of Publication | Average Impact Factor (if any) |  |  |
|------------------|------------|-----------------------|--------------------------------|--|--|
| National         | NIL        | Nill                  | 0                              |  |  |
| International    | NIL        | Nill                  | 0                              |  |  |
| <u>View File</u> |            |                       |                                |  |  |

# 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |  |
|------------|-----------------------|--|
| 0          | Nill                  |  |
| View       | v File                |  |

# 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/Web of Science or PubMed/ Indian Citation Index

| Title of the<br>Paper | Name of<br>Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of<br>citations<br>excluding self<br>citation |
|-----------------------|-------------------|------------------|---------------------|----------------|---|--|
| 0                     | 0                 | 0                | 2020                | 0              | 0   | Nill   |
| 0                     | 0                 | 0                | 2019                | 0              | 0   | Nill   |
|                       |                   |                  | View File           |                |   |  |

# 3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the<br>Paper | Name of<br>Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |  |
|-----------------------|-------------------|------------------|---------------------|---------|---|---|--|
| 0                     | 0                 | 0                | 2020                | Nill    | Nill  | 0   |  |
| 0                     | 0                 | 0                | 2019                | Nill    | Nill  | 0   |  |
|                       | <u>View File</u>  |                  |                     |         |   |   |  |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty               | International | National | State | Local |  |
|---------------------------------|---------------|----------|-------|-------|--|
| Attended/Semi<br>nars/Workshops | Nill          | Nill     | Nill  | Nill  |  |
| <u>View File</u>                |               |          |       |       |  |

#### 3.4 - Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities  | Organising unit/agency/<br>collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |  |  |
|--|---|--|--|--|--|
| NDA Motivational<br>Speech   | College   | 14   | 85   |  |  |
| Essay, Debate, Blood donation, Poster  | Red Ribbon                                      | 12   | 123  |  |  |
| Blood test Camp, National Krimi free day, World Rabij day, Dantel cmap, AIDS | Red Cross                                       | 14   | 298  |  |  |
| Manva Shrinkhala,<br>Essay Compatition                                       | College   | 15   | 150  |  |  |
| <u>View File</u>   |   |  |  |  |  |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students<br>Benefited |  |  |
|----------------------|-------------------|-----------------|---------------------------------|--|--|
| NIL                  | NIL NIL           |                 | Nill                            |  |  |
| <u>View File</u>     |                   |                 |                                 |  |  |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agen cy/collaborating agency | Name of the activity | Number of teachers participated in such activites | Number of students participated in such activites |  |
|--------------------|--|----------------------|---|---|--|
| NIL                | NIL  | NIL0                 | Nill  | Nill  |  |
| <u>View File</u>   |  |                      |   |   |  |

#### 3.5 - Collaborations

# 3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |  |  |
|--------------------|-------------|-----------------------------|----------|--|--|
| NIL                | NIL         | NIL                         | 0        |  |  |
| <u>View File</u>   |             |                             |          |  |  |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the<br>linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|-------------------|-------------------------|---|---------------|-------------|-------------|
| NIL               | NIL                     | NIL   | 01/07/2019    | 30/06/2020  | 0           |
| <u>View File</u>  |                         |   |               |             |             |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation     | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |  |  |
|------------------|--------------------|--------------------|---|--|--|
| NIL              | 01/07/2019         | NIL                | Nill  |  |  |
| <u>View File</u> |                    |                    |   |  |  |

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

## 4.1 – Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 0  | 0  |

4.1.2 - Details of augmentation in infrastructure facilities during the year

| Facilities                        | Existing or Newly Added |  |  |  |
|-----------------------------------|-------------------------|--|--|--|
| Campus Area                       | Existing                |  |  |  |
| Class rooms                       | Existing                |  |  |  |
| Laboratories                      | Existing                |  |  |  |
| Seminar Halls                     | Existing                |  |  |  |
| Classrooms with LCD facilities    | Existing                |  |  |  |
| Seminar halls with ICT facilities | Existing                |  |  |  |
| <u>View File</u>                  |                         |  |  |  |

## 4.2 - Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or patially) | Version | Year of automation |
|---------------------------|--|---------|--------------------|
| NIL                       | Partially                                | 0       | 2019               |

#### 4.2.2 - Library Services

| Library<br>Service Type | Exis | ting    | Newly            | Added | Tot  | tal     |
|-------------------------|------|---------|------------------|-------|------|---------|
| Text<br>Books           | 4908 | 1728250 | Nill             | Nill  | 4908 | 1728250 |
|                         |      |         | <u>View File</u> |       |      |         |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-<br>content |  |  |
|---------------------|--------------------|---------------------------------------|---------------------------------|--|--|
| NIL                 | NIL                | NIL                                   | 01/07/2019                      |  |  |
| <u>View File</u>    |                    |                                       |                                 |  |  |

#### 4.3 - IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

| Type         | Total Co<br>mputers | Computer<br>Lab | Internet | Browsing centers | Computer<br>Centers | Office | Departme<br>nts | Available<br>Bandwidt<br>h (MBPS/<br>GBPS) | Others |
|--------------|---------------------|-----------------|----------|------------------|---------------------|--------|-----------------|--|--------|
| Existin<br>g | 14                  | 1               | 14       | 1                | 1                   | 1      | 13              | 58   | 0      |
| Added        | 36                  | 0               | 0        | 0                | 0                   | 0      | 0               | 0  | 0      |
| Total        | 50                  | 1               | 14       | 1                | 1                   | 1      | 13              | 58   | 0      |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

58 MBPS/ GBPS

#### 4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| NIL  | NIL  |

#### 4.4 - Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurredon maintenance of physical facilites |
|--|--|--|--|
| 0.5                                    | 0.5  | 0                                      | 0  |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

College has an adequate infrastructure which consists of 18 class rooms, 7 laboratories, 1 ICT Halls, 3 LCD equipped rooms, girls common room, principal chamber, staff room, office and library, Cycle stand, washrooms, water-coolers. Funds are generated for physical maintenance and utilization of infra structure by self financing, janbhagidari samiti, state government funds etc. College has an active monitoring system by 20 CCTV cameras. The maintenance and the cleaning of the classroom and the laboratories are done with the efforts of nonteaching staff. All departments are individually equipped with latest ICT

infra structure desktops, that function under the guidance of respective heads of the departments. Electrical and plumbing related maintenance is done with the help of local skilled person. To meet requirement of Science department, all the science department were shifted to new main building so that quality and infra structure can be facilitated in better way. Around 25 computers are available for use of student faculty via a Network resource centre (NRC). This is overseen by a designated teacher a computer operator. A Librarian keeps check on upkeep of library, assisted by book lifter. The activities like library neat and clean and free without insects are done frequently by library staff. A sports officer overlook maintenance of sport ground and related games material. The college garden is well managed maintained by the gardener. Construction of canteen and sports ground are under the process of construction with the help of NTPC Sipat. The college administration formulates committees for physical maintenance and verification. Annual physical verification is taken up by such committees. College adopts manual and computerized system for recording and maintenance of records. College is moving closer to goals of eoffice and e college for better utilization. The college proudly claims to be in cashless transaction zone.

https://gmlscollege.ac.in/wp-content/uploads/2021/02/Procedure-and-Policies-2019-20.pdf

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

#### 5.1 - Student Support

5.1.1 - Scholarships and Financial Support

|                                      | Name/Title of the scheme  | Number of students | Amount in Rupees |  |
|--------------------------------------|---------------------------|--------------------|------------------|--|
| Financial Support from institution   | Government<br>Scholarship | 951                | 5408836          |  |
| Financial Support from Other Sources |                           |                    |                  |  |
| a) National                          | NIL                       | Nill               | 0                |  |
| b)International                      | NIL                       | Nill               | 0                |  |
| <u>View File</u>                     |                           |                    |                  |  |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |  |
|---|-----------------------|-----------------------------|-------------------|--|
| Yoga Day                                  | 21/06/2019            | 71                          | NIL               |  |
| Manva Shrinkhala,<br>Essay Compatition    | 20/08/2019            | 150                         | NIL               |  |
| <u>View File</u>                          |                       |                             |                   |  |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of<br>benefited<br>students for<br>competitive<br>examination | Number of benefited students by career counseling activities | Number of<br>students who<br>have passedin<br>the comp. exam | Number of studentsp placed |
|------|--------------------|--|--|--|----------------------------|
| 2019 | 0                  | Nill   | Nill   | Nill   | Nill                       |
| 2020 | 0                  | Nill   | Nill   | Nill   | Nill                       |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| Nill                      | Nill                           | Nill  |

# 5.2 - Student Progression

# 5.2.1 – Details of campus placement during the year

| On campus                    |                                       |                           |                                    | Off campus                            |                           |
|------------------------------|---------------------------------------|---------------------------|------------------------------------|---------------------------------------|---------------------------|
| Nameof organizations visited | Number of<br>students<br>participated | Number of stduents placed | Nameof<br>organizations<br>visited | Number of<br>students<br>participated | Number of stduents placed |
| NIL                          | Nill                                  | Nill                      | NIL                                | Nill                                  | Nill                      |
| <u>View File</u>             |                                       |                           |                                    |                                       |                           |

# 5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of<br>students<br>enrolling into<br>higher education | Programme<br>graduated from | Depratment graduated from   | Name of institution joined  | Name of programme admitted to |
|------|---|-----------------------------|---|---|-------------------------------|
| 2019 | 23  | B. Sc.                      | Maths/Physics/Chemistry/Botany/Zoology                                | Govt.E.R.R PG science college, Bilaspur, Govt. Bilasa girls College, Bilaspur, C M D College, Bilaspur        | M.Sc                          |
| 2019 | 79  | В А                         | Sociology/<br>Economics/<br>Pol. Sience/<br>English/Hind<br>i/History | Govt.  Madan Lal Shukla College, Seepat, Govt. Bilasa girls College, Bilaspur, Govt. J.P.V college, Bilaspur. | M A                           |
| 2019 | 3   | ВСА                         | All<br>Subject  | Guru<br>Ghasidas<br>University,<br>Bilaspur   | MCA                           |
| 2019 | 7   | B Com                       | Commerce  | Govt. Bilasa girls College, Bilaspur, Govt. J.P.V college,  | M Com                         |

|  |             |               | Bilaspur |  |
|--|-------------|---------------|----------|--|
|  | <u>View</u> | <u>v File</u> |          |  |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items            | Number of students selected/ qualifying |  |
|------------------|---|--|
| Any Other        | 7                                       |  |
| <u>View File</u> |   |  |

5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

| Activity                       | Level               | Number of Participants |  |  |
|--------------------------------|---------------------|------------------------|--|--|
| Kabaddi, Kho Kho,<br>Vollyball | Institutional level | 57                     |  |  |
| Singing competition            | Institutional level | 34                     |  |  |
| Dance competition              | Institutional level | 13                     |  |  |
| Best from waste                | Institutional level | 14                     |  |  |
| Essay competition              | Institutional level | 15                     |  |  |
| Debate competition             | Institutional level | 19                     |  |  |
| Rangoli competition            | Institutional level | 14                     |  |  |
| Cooking competition            | Institutional level | 18                     |  |  |
| Slogan competition             | Institutional level | 10                     |  |  |
| Mehendi and Hair<br>styling    | Institutional level | 17                     |  |  |
| View File                      |                     |                        |  |  |

# 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/<br>Internaional | Number of awards for Sports | Number of<br>awards for<br>Cultural | Student ID number | Name of the student |
|------|-------------------------|---------------------------|-----------------------------|-------------------------------------|-------------------|---------------------|
| 2019 | nil                     | National                  | Nill                        | Nill                                | Nill              | Nill                |
| 2020 | nil                     | Internat<br>ional         | Nill                        | Nill                                | Nill              | Nill                |
|      | <u>View File</u>        |                           |                             |                                     |                   |                     |

5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per government order the student council not established in 2019 - 20.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 - Meetings/activities organized by Alumni Association:

C

## CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution has a mechanism of providing operational autonomy to various functionaries in order to ensure a decentralized governance system. Decisions are taken collectively after discussion in faculty meetings on a weekly basis.1. Principal is the chairperson of the IQAC. The Principal in consultation with the Teachers' Council nominates different committees for planning and implementation of different academic, student administration and related policies. All academic and operational policies are based on the IQAC and the teachers council. Decisions are taken collectively after discussion in faculty meetings 2. Faculty level Faculty members are given representation in various committees/cells nominated by the Teachers council, in the Governing body, in the IQAC and other committees. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. Following are the different sub-committees (1) Discipline committee (2) Anti ragging committee (3) Environmental committee (4) Feedback committee (5) Infrastructure Committee (6)Parent-Teacher committee (7)Academic audit committee. 8) Women cell. Etc. Faculty members are given responsibilities in conducting university exams in different levels.

6.1.2 - Does the institution have a Management Information System (MIS)?

Partial

#### 6.2 - Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type              | Details   |
|----------------------------|---|
| Curriculum Development     | Feedback obtained from students and faculties about their syllabus. • Faculties are members in different subjects of board of studies of University and they participated in curriculum development.  |
| Teaching and Learning      | Preparing and following teaching plans. • Following academic calendar throughout the session. • Conducting unit tests, half yearly tests, group discussions, and surprise tests. • Exposing students to social activities through N S S, SVEEP, Red cross etc |
| Examination and Evaluation | Performance of students monitored by result analysis • Special coaching     provided to weak students.  |
| Research and Development   | Refresher /Orientation courses     attended by faculty. • Improving   |

|  | Library facilities. • Research Committee actively engaged in motivating post graduate students towards research. • IQAC has been guiding faculty members to develop research environment in the institution.                 |
|--|--|
| Library, ICT and Physical Infrastructure / Instrumentation | Purchase of course books and reference books for students • Regular visit to NRC by students of all classes. • Reference section and reading room facilities provided Enhancement of ICT facilities in the campus            |
| Human Resource Management                                  | • Alumni parents meeting were organised • Students are primary human resource so the institution develop this asset through their participation in NSS, REDCROSS, SVEEP.   |
| Admission of Students                                      | Admission of students through merit basis after counselling and state government reservations rules are strictly followed. • The reservation policy is on the basis of government approved category wise reservation policy. |

# ${\bf 6.2.2-Implementation\ of\ e\text{-}governance\ in\ areas\ of\ operations:}$

| E-governace area         | Details  |
|--------------------------|--|
| Planning and Development | Communication with Department of Higher Education Govt. Of Chhattisgarh, Bilaspur University, UGC CRO Bhopal, RUSA, State Project office Raipur and concern officials have been made through Email. Soft copy of Various data collected and used whenever required.  |
| Administration           | Department of Higher Education has issued all orders /circulars through email, and monitors all the colleges through video conferencing. Various information of college are send regularly to higher officials through e mails. College is also having a whattsapp group which is used for fast communication                                    |
| Finance and Accounts     | The college is linked with Department of Higher Education and Government Treasury through e-governance system.  The allocation and expenditure including salary are managed through ekosh software of state government. The payment of purchase of various articles are done through treasury challan by making online bill. All grants from the |

|                               | government is received through online transaction. Payment is also made by NEFT to vendors. Attempts are being made for obtaining access of online purchase through GeM.  |
|-------------------------------|---|
| Student Admission and Support | The department of higher education has been started online admission process through affiliating Universities. Selection list and other information is shared and are displayed time to time on college notice board for latest update. |
| Examination                   | Online facilities like exam form submission, fee payment, admit cards, result etc. are available through a specific portal developed by Bilaspur University. Useful link provided to college students on college website.               |

# 6.3 - Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year             | Name of Teacher | Name of conference/<br>workshop attended<br>for which financial<br>support provided | Name of the professional body for which membership fee is provided | Amount of support |
|------------------|-----------------|---|--|-------------------|
| 2019             | NIL             | NIL   | NIL  | Nill              |
| <u>View File</u> |                 |   |  |                   |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year             | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date  | To Date    | Number of<br>participants<br>(Teaching<br>staff) | Number of<br>participants<br>(non-teaching<br>staff) |
|------------------|--|---|------------|------------|--|--|
| 2019             | NIL  | NIL   | 01/07/2019 | 01/07/2019 | Nill   | Nill   |
|                  |  |   |            | 01/07/2013 |  |  |
| <u>View File</u> |  |   |            |            |  |  |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers<br>who attended | From Date  | To date    | Duration |
|---|------------------------------------|------------|------------|----------|
| Refreshar<br>Course                             | 1                                  | 24/06/2019 | 06/07/2019 | 14       |
| Refreshar<br>Course                             | 1                                  | 16/12/2019 | 30/12/2019 | 14       |
| Oriantation<br>Course                           | 1                                  | 13/11/2019 | 03/12/2019 | 21       |

#### View File

#### 6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teac      | hing      | Non-teaching |           |  |
|-----------|-----------|--------------|-----------|--|
| Permanent | Full Time | Permanent    | Full Time |  |
| Nill      | 11        | Nill         | 2         |  |

#### 6.3.5 - Welfare schemes for

| Teaching                   | Non-teaching              | Students                 |
|----------------------------|---------------------------|--------------------------|
| 1.General Provident        | 1. General Provident      | Poor boys fund, SC,ST,   |
| fund, Family Benefit       | fund, Family Benefit      | OBC scholarship, all     |
| Fund, Group Insurance      | Fund, Group Insurance     | government Scholarships, |
| Gratuity 2. Dearness       | Gratuity 2. Dearness      | relaxation in admission  |
| Allowance, House Rent      | Allowance House Rent      | for ST, SC, OBC, Divyang |
| Allowance 3. Medical       | Allowance,3 Washing       | students, Book bank      |
| Reimbursement 4. Casual    | Allowance (Only For Class | facilities.              |
| Leave (13 Days) Half Pay   | IV) Cycle Allowance (Only |                          |
| Leave on Medical Ground    | For Class IV) Dress       |                          |
| (20 Days) Earn Leave (10   | Allowance (Only For Class |                          |
| Days per year) Leave not   | IV) Medical Allowance     |                          |
| due, Maternity Leave       | (Only for Class III /IV   |                          |
| (3Months), Study Leave (2  | Optional) Accountancy     |                          |
| Years), Teacher Fellowship | Allowance (Only for       |                          |
| , Summer and Winter        | Accountant) 3. Medical    |                          |
| Vacation 5.                | Reimbursement 4. Casual   |                          |
| Remuneration/Honorarium    | Leave (13 Days), Half Pay |                          |
| Examination (Teaching      | Leave on Medical Ground   |                          |
| /Non-Teaching Staff). 6.   | (20 Days) Earn Leave (10  |                          |
| For updating the subject   | Days per year) Leave not  |                          |
| knowledge the teaching     | due Maternity Leave (6    |                          |
| staff members are allowed  | Months) 5.                |                          |
| to participate in the      | Remuneration/Honorarium   |                          |
| orientation program,       | Examination), Allotment   |                          |
| refresher program and      | of Government Quarter     |                          |
| short-term courses as      | Loans and Advances for    |                          |
| when they need as given    | Class III/ IV Employees   |                          |
| per the rules of UGC       | Compassionate             |                          |
| Norm.                      | Appointment, Pension.     |                          |

## 6.4 - Financial Management and Resource Mobilization

#### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts both internal and external audit regularly. Internal Audit committee is formulated by the Head of the institute which conducts audit of financial records as Cash-books related to UGC, Janbhagidari, Govt./
Nongovernment Accounts along with the vouchers. Apart from this the committee also audits the entries of dispatch register. After the internal audit the documents are audited by Chartered Accountant. Regarding external audit of state government fund utilization there is a mechanism of departmental audit which is done at different time by the department of Higher education and the officials of Accountant General Office.

# 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------|
| runding agencies /individuals                            |                               |         |

Janbhagidari Samiti, 2745225 Campus development, student welfare, remuneration to part-time teacher.

View File

6.4.3 - Total corpus fund generated

0

#### 6.5 – Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |        | Internal |   |
|----------------|----------|--------|----------|---|
|                | Yes/No   | Agency | Yes/No   | Authority   |
| Academic       | No       | nil    | Yes      | Academic Audit committee of teachers appointed by Principal |
| Administrative | No       | nil    | Yes      | Committee for control over office.                          |

## 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Departments receive feedback from parents through parent teacher meetings and discuss different issues related to the overall development of their ward.

(1) Faculty members maintain attendance record of students. If a student shows

(1) Faculty members maintain attendance record of students. If a student shows poor attendance, then parents are informed about the same by faculty members and Principal and subsequently meetings are arranged by the college authority with the parents. In almost all cases, parents provide essential support and care to ensure proper attendance of their ward (2) Teachers have been able to communicate with parents to prevent early marriages and other prejudices related to the drop-out of girl students. This has resulted in the increase in overall percentage of girl students in the college. Presently, the female students constitute above 50 of the total undergraduate students and postgraduate students of the college.

#### 6.5.3 – Development programmes for support staff (at least three)

NIL

# 6.5.4 - Post Accreditation initiative(s) (mention at least three)

1. Computer Lab extended. 2, Botany Lab extended. 3. Zoology Lab extended. 4. Chemistry Lab extended. 5. Physics Lab extended.

#### 6.5.5 – Internal Quality Assurance System Details

| a) Submission of Data for AISHE portal | Yes |
|--|-----|
| b)Participation in NIRF                | No  |
| c)ISO certification                    | No  |
| d)NBA or any other quality audit       | No  |

#### 6.5.6 - Number of Quality Initiatives undertaken during the year

|  | ative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|--|---------------|-------------------------|---------------|-------------|------------------------|
|--|---------------|-------------------------|---------------|-------------|------------------------|

| 2019             |                                  | 06/11/2019 | 06/11/2019 | 05/12/2019 | 13  |
|------------------|----------------------------------|------------|------------|------------|-----|
|                  | Preparation of student data base |            |            |            |     |
| 2019             | Result<br>Analysis               | 01/12/2019 | 01/12/2019 | 01/01/2020 | 6   |
| Nill             | Feed back collection             | 30/04/2020 | 30/04/2020 | 14/05/2020 | 481 |
| <u>View File</u> |                                  |            |            |            |     |

# **CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES**

# 7.1 - Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme   | Period from | Period To  | Number of Participants |      |
|--|-------------|------------|------------------------|------|
|  |             |            | Female                 | Male |
| Rangoli, Painting, Solo and group dance/ song, cooking competitions, hair style etc. | 19/12/2019  | 21/12/2019 | 65                     | 47   |

#### 7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

#### Percentage of power requirement of the University met by the renewable energy sources

Percentage of power requirement of the University met by the renewable energy sources Students prepare projects on "Environmental Science" as a part of their course curriculum on different environmental issues such as air, water, land and sound pollution, solid waste management, ecosystem and biodiversity. Our future plan is to start use of solar power system for conservation of energy with the help of NTPC help aid and development programmes.

## 7.1.3 - Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|-----------------|--------|-------------------------|
| Ramp/Rails      | Yes    | 2                       |
| Rest Rooms      | Yes    | 2                       |

#### 7.1.4 - Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadva ntages | Number of initiatives taken to engage with and contribute to local community | Date           | Duration | Name of initiative         | Issues<br>addressed                         | Number of participating students and staff |
|------|---|--|----------------|----------|----------------------------|---|--|
| 2019 | 1   | 1  | 01/07/2<br>019 | 30       | Hariar<br>Chhattisg<br>arh | Plantat<br>ion of<br>Tree in C<br>hhattisga | 163  |

#### View File

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title                        | Date of publication | Follow up(max 100 words)  |
|------------------------------|---------------------|---|
| Vidyarthi Acharan<br>Sanhita | 01/07/2019          | Code of conduct of Government of Chhattisgarh is applicable in the institution. |

## 7.1.6 - Activities conducted for promotion of universal Values and Ethics

| Activity  | Duration From    | Duration To | Number of participants |  |  |  |
|---|------------------|-------------|------------------------|--|--|--|
| Independence Day  | 15/08/2019       | 15/08/2019  | 63                     |  |  |  |
| Gandhi Jayanti celebration with Swachh Bharat Abhiyan to promote the values and ethics of Mahatma Gandhi Cleanliness is next to Godliness | 02/10/2019       | 02/10/2019  | 72                     |  |  |  |
| Sanvidhan diwas   | 26/11/2019       | 26/11/2019  | 87                     |  |  |  |
| Republic day  | 26/01/2020       | 26/01/2020  | 54                     |  |  |  |
|   | <u>View File</u> |             |                        |  |  |  |

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

(1) Tree plantation programmes . (2) The campus has been declared "Plastic Free" zone (3) The campus has been declared "Tobacco free "zone . Tobacco smoking, chewing of pan-masalas and gutka are prohibited in the college campus. Health hazards caused by tobacco smoking are repeatedly highlighted especially through different events and awareness programmes (4) Waste management by making compost has been initiated and successfully done by the college with the help of zoology department under the guidance of Dr.K.Venu Achari. Process of solar panel implementation of 10 watts is under process with the help of NTPC.

#### 7.2 - Best Practices

#### 7.2.1 – Describe at least two institutional best practices

1 Title of the Practice: Green Campus - Clean campus Objectives of the practice - The college conducts a large number of practices in its campus on the vision, mission and objective of the college. The college also understands its responsibilities towards regional state, national and ultimately global challenges regarding global warming, plastic hazards and preservation of biodiversity. Green campus challenge has been designed with a vision of making campus more sustainable and green and promotes the idea and necessity of the same. We encourage healthy and eco friendly environment in and around the institute The Context: - The college has green and pollution free ambience. To maintain educational and pollution free environment college emphasize to not only hold plantation program in campus but also strives at their protection. The Practice and Evidence: This college values green environment to the utmost degree and makes constantly all the efforts to keep the campus perennially green. Some green measures taken by our college are • Tree plantation: Each

year , the college plants score of saplings, in and around the campus. • Each year college organizes a plantation drive by students and teachers to ensure awareness in all its ranks. • students prefer to sitting outside, under the trees in their spare times rather than in fan coded rooms. • The college campus is one of the green campus in University with some big trees. • Students actively participated in Swachchh Bharat Abhiyan The nation wide cleanliness drive under the able guidance of faculty. • A cleanliness campaign is also initiated every year on 2nd October on the occasion of Gandhi Jayanti . • To minimize air pollution burning of green waste are strictly prohibited • All garden waste are used for making compost in compost pit. • The natural compost produced is used for natural fertilizer for plants in the campus. • In order to ensure safe drinking water the college has installed RO water purifier in the campus. • The college also has a vending machine that dispenses sanitary napkin on inserting a Rs ten coin . It dispenses a packet of containing 3 napkins This napkins are biodegradable . The college also has a machine incinerator which is used to burn used napkins in order to promote proper waste management and also keep the surrounding clean.. At regular intervals, swachhata drives are undertaken by the teachers and non-teaching staff of the college. From the dry leaves of trees we make compost . We make every effort to dispose off the garbage in a scientific manner. Institutional Best Practice-2 Use of Computer Technology in academics and administration • Objectives To develop / enhance competencies in teaching, learning and research. To improve academics by using web based information .To increase the efficiency of team work by increasing effective communication . The Context- Students come from various socioeconomic backgrounds with little or no access to Information Communication technology (ICT) for learning. The use of ICT by the college has positive impact on learning experience. The importance of ICT lies in focusing individual student, teacher and thus improving overall teaching learning experience. It helps to develop aptitude from descriptive to analytical, from academic to practical and to decide the future career goals. • The Practice • College has a facility of Computers with LCD projector equipped rooms for conducting lecture, practical sessions and seminars • Network Resource Centre (NRC) - Adequate provision of about 25 computers with internet facility . Students prepare power point representation on different topics for internal examinations. Teachers and students frequently visit different website for updating of their knowledge. • College website is under process of developing for presenting activities of college related to academics, administration, research and student support services • Library makes use of advance technologies to access online reference databases • Teachers are using ICT facility for preparation and presentation of lectures. • ICT facility is provided for guest lectures • Lecture notes, references, information is exchanged between teachers and students using ICT • Practical sessions • The ICT facility is used for demonstration of practical sessions a • Use of different website for Education • The online software helps to organize various tasks in teaching and learning. • ICT in languages - • The number of publications in national and international journals, poster presentations in State, National / International conferences has increased because of ICT facility. • The students access various educational websites and online examinations for preparation of various competitive examinations Problems Encountered and Resources Required • Technical Problems related to presentation • Antivirus upgradation, • Orientation of staff and students for using advanced technology. • Encouragement for more applications of ICT

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://gmlscollege.ac.in/wp-content/uploads/2021/02/Best-Practices-2019-20.pdf

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Government MadanlalShukl Post Graduate college Seepat aspires to become an institution known for promoting academic, physical, moral and cultural development of students . The college pays sincere attention to the physical, moral and cultural development of students. Various competitions for students like debate, painting, speech, essay writing ,dancing ,singing etc.were organised. Students have shown outstanding performance in sports tournaments . selected for state level . College is quite sincere to prepare students for the competitive world. Examination result percentage of Students of 2019-2020 is between 80 to 100 . Professional and academic development of teachers is always encouraged .In the year 2019-20, 25 to 30 research papers published by teachers of our college in different journals and proceeding of seminar/conferences. The college, being a state government institution has a nominal fee structure. Faculty members are NET qualified appointed through Public Service Commission (PSC), which ensures high quality of teachers, thus providing quality education under nominal fee structure. Several students get scholarships from State Government, which further ensures better education of the economically challenged students. College also provides all facilities for academic professional development of teachers and staff. Although the college is located at rural area but we are trying our best to provide modern ICT based facility to our students and faculty.

#### Provide the weblink of the institution

https://gmlscollege.ac.in/wp-content/uploads/2021/02/Institutional-Distinctiveness-2019-20.pdf

#### 8. Future Plans of Actions for Next Academic Year

1. Upgradation of existing laboratories and purchase of equipment to promote student projects and research activities of faculty members. 2. Creation of new facilities in RUSA classrooms 3. Extension of Gym and sports facilities. 4.Organization of workshop, seminar and job oriented services by the Career Counselling and Placement Unit. The college plans to organize job interviews by local companies and also organize interactive sessions of final year students with skilled professionals and alumni 5. Organization of seminar and workshop by the IQAC to promote the quality improvement strategies in teaching-learning, research, extension related and co-and extracurricular activities. 6. Encouraging faculty members to complete their doctoral degrees and to continue research activities through quality publications and research projects 7. Increasing the number of environment friendly initiatives by NSS and ensuring participation of maximum students in such initiatives8. To start and get the solar energy set up 9. Promoting participation of students and staff in seminars, workshops, sports and cultural activities organized by the college and external agencies 10. Promoting activities such as Yoga, physical exercise, meditation etc related to development of mental and physical fitness of students, faculty and staff 11 To start some new post graduate courses for the benefit of students. Next session we may undergo NAAC and we are preparing ourselves in the direction to achieve better grades.