Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**GOVT. MADAN LAL SHUKLA COLLEGE SEEPAT**
Name of the head of the Institution	**Dr. Dinesh Kumar Pandey**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07752265050**
Mobile no.	**9425543779**
Registered Email	**gmlscseepat@gmail.com**
Alternate Email	**col-msseepat.cg@gov.in**
Address	**Nawadeeh Chowck, Seepat**
City/Town	**Seepat**
State/UT	**Chhattisgarh**
Pincode	**495555**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Smt. Shweta Pandiya**
Phone no/Alternate Phone no.	**07752265050**
Mobile no.	**8889905222**
Registered Email	**gmlscseepat@gmail.com**
Alternate Email	**col-msseepat.cg@gov.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://gmlscollege.ac.in/wp-content/uploads/2020/10/AQAR-Report-2017-18-19.10.2020.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://gmlscollege.ac.in/wp-content/uploads/2020/07/Acadmic-calenar-18-19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2050**	**2015**	**01-May-2015**	**30-Apr-2020**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**01-Jun-2018**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Van Mahotsav	**02-Jul-2018** **30**	**183**

Sanvidhan divas	26-Nov-2018 1	73
Preparation of students' database for 2018-19 and analyzing the department-wise category distribution (General/SC/ST/OBC), gender distribution of students and other details.	05-Nov-2018 30	6
Result Analysis	03-Dec-2018 20	6
Feed back collection	01-May-2019 13	179
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• Induction programme for first year students. Placement drives organised for students. • Various health awareness programs organised like observance of National Tobacco Control day national deworming day etc. • Collection of feedback from students and teachers and result analysed. Annual gatheringsand competitions

organized and prize distribution.Students (girls) selected for state level competitions in Kabaddi and KhoKho. Science section became more systematic and to the maximum equipped.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Curriculum Aspects	Academic calendar published by Higher Education Department and the University . Curriculum of UG and PG courses and their fee structure are inclusive in the admission brochure of the college. Updating on website.
Teaching learning and Experimental	New technology in teaching learning and Experimental and participative learning methods are used in learning process. Personality development and career guidance programme were organised. Awareness programs and competitions have been organised regularly for the students. Internal assessment through tests and oralshelping in enhancing the performance of our students are doneregularly as per the timetable of University and institution. Feedbacks from teachers, students are in continuous operation. The faculty of the institution actively represents and participate in the board of studies in University helping the institution to remain connected and also provide feedback regarding rules and norms. Result analysis done by faculty.
Research, consultancy and extension	Publications National/Seminar/ Conferences/ Workshops organized by the institution and professors attend these on other platforms also. Cultural and personality development activities organised.
Infrastructure and Learning Resources	IQAC cell with infrastructural facilities was established. Independent departments for post graduate classes. library, laboratories, and classroom were upgraded. More furniture procured for classes. Water coolers were installed for the drinking water facility in new and old building.
Governance, leadership and management	Various committee and cells like infra structure, academic audit, examination, scholarship, Women Cell, Anti-Ragging

	Committee functions at its best.
Innovation and best practices	**Enhancement of social connectivity and activities were taken into serious consideration. Awards and certificates were given to winners in sports and cultural activities.Plantation of trees and emphasis on green campus continued with the same effectivity as in previous session.**

View File

14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**01-Jan-2019**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**1.Through the college Email and Email of higher authorities, university, faculty members as well as coordinators of different committees / cells. 2. Notification by college notice board, departmental notice board, through WhatsApp group of faculty members, wats app group of students of post graduate department. Through meetings of staff council, student induction program and additional meetings as per required. 5. Submitting the data on MIS portal and AISHE portal. Description: The Institution has well organized management information system under which the IQAC plans the various activities for better performance in academics and for overall development of the institution. The activities planned are then implemented by the various committees concern to achieve the planned goal. After implementation the achievement and problems in the form of feedback is placed before the staff council, for further analysis.**

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Institution has the mechanism for well planned curriculum delivery and documentation. Information on different courses, fee structure, admission process, etc is given in detail in college brochure and website. • Unit test, quarterly and model test are organized as per the academic calendar. • The college organized seminar /workshop. • The teachers are following different innovative and effective teaching-learning techniques. • Library facility to staff and students which is equipped with subject books, reference books, journals, newspapers and magazines, 21321 books and 8 newspapers, a research paper in addition to the books and The syllabus guidelines and previous year university question papers are also made available the library for the students. • The college gives special attention to those students who could not attend class due to any reason like participation in NSS camp or sports to make up their loss. • Principal and head of department conduct their internal staff meeting and develop the academic plans for the coming academic year. • Feedback received from students & faculty is successfully employed to strengthen curriculum Planning and development. • All the departments and teachers prepare a lesson plan, daily diary regularly.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	NIL	01/07/2018	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	01/07/2018	Nill
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Environmental studies and human rights	199
BCA	Environmental studies and human rights	13
BCom	Environmental studies and human rights	50
BSc	Environmental studies and human rights	100
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Students feedback form is filled by both UG and PG Students distributed to them in between of the particular session and is analyzed by the committee and action is taken then and there for the benefit of the students and institution. College obtained students' feedback on following topics 1.Syllabus 2.Teacher's performance 3. Infrastructure 4. Library Facility 5. Extracurricular activities 6. NSS/sports activities . The received feedback is then analyzed by the IQAC committee and principal. The strength and weaknesses mentioned by the students and the teachers are summarized and being analyzed. Results are thoroughly discussed in staff meetings. Their advices are helpful in taking decisions for over- all development of college students. Feedback is also collected from the parents during Parent Teacher Meetings (PTMs) . Suggestions and comments given by the guardians are also taken into account for future development. The different areas where improvements are required are discussed in respective committees/departments. Strengths of the college are also taken into consideration for further up gradation. IQAC of the College also received feedback from staff of the college on syllabus, students' performance, provided facilities. Teachers provide informal as well as formal feedback to the head of the institution on different academic, administrative and other affairs related to the college. Members of anti ragging committee and Internal complaints committee and women cell also receive feedback from students through class campaigns. Grievances (if any) and necessary suggestions can be registered to the Grievance Redressal cell of the college through the "shikayatpeti" fixed at the very entrance of the main administrative building.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
PGDCA	NIL	40	211	10
MSW	NIL	60	10	1
MA	English/ Economics/ Hindi/ History/ Political Science/ Sociology	420	321	145
BSc	Biology/ Maths	300	823	231
BCom	NIL	150	295	107
BCA	NIL	120	146	36
BA	NIL	600	932	547
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	946	186	15	Nill	7

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
15	5	Nill	2	Nill	Nill
View File of ICT Tools and resources					
No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring of students is conducted by chhatraabhibhavak samiti. Mentoring of students is based on the following objectives: • To increase the teacher-student contact hours • To identify and address the problems faced by slow learners . •. To encourage advanced learners • to decrease the student drop-out rates • to prepare students for the outside world. Every year, college organizes induction session collectively and this is followed up by departments on the class commencement day for students of first year where the designing and implementation of the mentoring system explained. In the mentoring process, all necessary information related to the student such as the contact number, email of the student, family income, category, gender etc are initially collected by the department through the student database format at the time of admission. Departments maintain the records of class tests/surprise tests, attendance records, records of student seminars etc related to the reviewing of the performance of the students. Departmental interaction with students through individual meetings, social networking apps is also done besides in class or in departments done. Teachers discussions with parents during parent-teacher meetings to identify the problems faced by students and related issue . Parents are regularly informed about their ward's attendance through the postcards and academic performance.

Poor performance in the classroom and absentees is intimated to relative and parents by letters , phone calls and through the parent-teacher meeting. Parent showed active participation in parents – teacher meetings organised by the IQAC

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1132	15	1:75

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
17	15	2	Nill	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	NIL	Assistant Professor	NIL
2019	NIL	Assistant Professor	NIL
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	003	III	25/04/2019	07/06/2019
BSc	006	III	12/04/2019	01/06/2019
BCom	009	III	06/04/2019	30/05/2019
BCA	018	III	29/03/2019	29/05/2019
MA	404	IV	03/07/2019	27/07/2019
MA	414	IV	29/06/2019	25/07/2019
MA	434	IV	29/06/2019	25/07/2019
MA	444	IV	29/06/2019	25/07/2019
MA	454	IV	29/06/2019	25/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Some exercises have been done to reform continuous internal evaluation : • Group discussions, PowerPoint presentations at P G level. • Departmental seminars on subject topics in PG classes. • Projects on different topics related to the syllabus. • MCQ questions type paper, regular class test, surprise test. • Students' areas of weakness are filtered from the evaluation

of their series of internal assessment

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college is affiliated to the Atal Bihari Vajpayee University and hence the pattern prescribed by the University is strictly followed. Higher education department provides an academic calendar that specifies the date of commencement and end of the classes for each yearly exam and semester in PG along with the government holidays. • Based on the norms set by the University , the principal, and the HODs decide on the internal examination dates and dates for other academic activities like ethics, cultural, Sports program, etc. • The college time table is prepared by facilitating the teachers to allow sufficient time for each subject as per the workload (syllabus) allotted by the University. • This time table is given to each teacher and every department and displayed on the notice board for every student of the college ensuring that they stick to the schedule. • The Academic calendar is well planned in advance and is outlined in a detailed. The college functions and adheres to the maximum number of working days and teaching days. • A work diary is maintained every day by the teachers individually, according to the classes taken by them as per the indicators of the student performance. • The college has an excellent work culture and therefore it seldom faces difficulties in completing the curriculum within the planned time frame of the calendar

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://gmlscollege.ac.in/wp-content/uploads/2020/10/2.6.1-Program-Outcome-2018-19.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
003	BA	NIL	193	182	94.30051813
009	BCom	NIL	32	32	100
006	BSc	NIL	44	44	100
018	BCA	NIL	9	8	88.88888889
414	MA	Hindi	27	21	77.77777778
444	MA	Political Science	14	13	92.85714286
454	MA	Sociology	9	6	66.66666667
404	MA	English	14	8	57.14285714
434	MA	History	3	3	100
464	MA	Economics	5	5	100
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://gmlscollege.ac.in/wp-content/uploads/2020/10/Feedback-2018-19.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	NIL	0	0

View File

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	01/07/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	01/07/2018	Nil

View File

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	01/07/2018

View File

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Hindi	1	0
International	Mathematics	2	0
International	Economics	2	0
National	Zoology	2	0
National	History	3	0

National	Political Science	2	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
0	Nill

View File

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	2019	0	0	Nill
0	0	0	2018	0	0	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	2019	Nill	Nill	0
0	0	0	2018	Nill	Nill	0

View File

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	6	Nill	Nill

View File

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Matdata jagrukta Karyakram	SVEEP	15	69
Blood test Camp, Essay and Speech competition,	Red Cross	15	92
Swachchha Bharat Yojana	College and NSS	15	193

View File

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies

during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nill

View File

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NIL	NIL	NIL	Nill	Nill

View File

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0

View File

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	01/07/2018	30/06/2019	0

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	01/07/2018	NIL	Nill

View File

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing

Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
[View File](#)	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NIL	Partially	NIL	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4908	1728250	Nill	Nill	4908	1728250

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	01/07/2018

[View File](#)

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	14	1	14	1	1	1	13	58	0
Added	0	0	0	0	0	0	0	0	0
Total	14	1	14	1	1	1	13	58	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

58 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	[NIL](#)

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

College has an adequate infrastructure which consists of 18 class rooms, 7 laboratories, 1 ICT Halls, 3 LCD equipped rooms, girls common room, principal chamber, staff room, office and library, Cycle stand, washrooms, water-coolers. Funds are generated for physical maintenance and utilization of infra structure by self financing, janbhagidari samiti, state government funds etc. College has an active monitoring system by 20 CCTV cameras. The maintenance and the cleaning of the classroom and the laboratories are done with the efforts of nonteaching staff. All departments are individually equipped with latest ICT infra structure desktops, that function under the guidance of respective heads of the departments. Electrical and plumbing related maintenance is done with the help of local skilled person. To meet requirement of Science department, all the science department were shifted to new main building so that quality and infra structure can be facilitated in better way. Around 25 computers are available for use of student faculty via a Network resource centre (NRC). This is overseen by a designated teacher a computer operator. A Librarian keeps check on upkeep of library, assisted by book lifter. The activities like library neat and clean and free without insects are done frequently by library staff. A sports officer overlook maintenance of sport ground and related games material. The college garden is well managed maintained by the gardener . The college administration formulates committees for physical maintenance and verification. Annual physical verification is taken up by such committees. College adopts manual and computerized system for recording and maintenance of records. College is moving closer to goals of e- office and e college for better utilization. The college proudly claims to be in cashless transaction zone.

https://gmlscollege.ac.in/wp-content/uploads/2020/10/4.4.2-Procedures-and-Policies-2018-19.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Government Scholarship	936	5400195
Financial Support from Other Sources			
a) National	NIL	Nill	0
b)International	NIL	Nill	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Voter awareness Program (Raily,	24/08/2018	231	NIL

Nara Lekhan, Kavita Path, Kaindal March, Nibandh Lekhan, Matdata Shapath Diwas)				
Yoga Day	21/06/2018	62		NIL

View File

 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	NIL	Nill	Nill	Nill	Nill
2019	NIL	Nill	Nill	Nill	Nill

View File

 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	Nill	Nill	NIL	Nill	Nill

View File

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	33	B. Sc.	Maths/Physics/Chemistry/Botany/Zoology	Govt.E.R.R PG science college, Bilaspur, Govt. Bilasa girls College, Bilaspur, C M D College, Bilaspur	M.Sc
2018	132	B A	Sociology/ Economics/	Govt. Madan Lal	M A

			Pol. Sience/ English/Hind i/History	Shukla College, Seepat, Govt. Bilasa girls College, Bilaspur, Govt. J.P.V college, Bilaspur.	
2018	7	B C A	All Subject	Guru Ghasidas University, Bilaspur	M C A
2018	10	B Com	Commerce	Govt. Bilasa girls College, Bilaspur, Govt. J.P.V college, Bilaspur	M Com

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)	

Items	Number of students selected/ qualifying
Any Other	21

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year		

Activity	Level	Number of Participants
Kabaddi, Kho Kho, Vollyball 21	Institutional level	63
Singing competition 21	Institutional level	23
Dance competition 21	Institutional level	12
Best from waste 21	Institutional level	12
Essay competition 21	Institutional level	23
Debate competition 21	Institutional level	17
Rangoli competition 21	Institutional level	12
Cooking competition 21	Institutional level	15
Slogan competition 21	Institutional level	9
Mehendi and Hair styling 21	Institutional level	18

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for	Number of awards for	Student ID number	Name of the student

			Sports	Cultural		
2018	NIL	National	Nill	Nill	0	0
2019	NIL	National	Nill	Nill	0	0
			View File			

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per government order the student council not established in 2018 -19.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution has a mechanism of providing operational autonomy to various functionaries in order to ensure a decentralized governance system. Decisions are taken collectively after discussion in faculty meetings on a weekly basis.1. Principal Level Principal is the chairperson of the IQAC. The Principal in consultation with the Teachers' Council nominates different committees for planning and implementation of different academic, student administration and related policies. All academic and operational policies are based on the IQAC and the teachers council. Decisions are taken collectively after discussion in faculty meetings 2.Faculty level Faculty members are given representation in various committees/cells nominated by the Teachers council, in the Governing body, in the IQAC and other committees. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. Following are the different sub-committees (1) Discipline committee (2) Anti ragging committee (3)Environmental committee (4)Feedback committee (5)Infrastructure Committee (6)Parent-Teacher committee (7)Academic audit committee. 8) Women cell. etc

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details

Admission of Students	Admission of students through merit basis after counselling and state government reservations rules are strictly followed. • The reservation policy is on the basis of government approved category wise reservation policy .
Human Resource Management	• Alumni parents meeting were organised • Students are primary human resource so the institution develop this asset through their participation in NSS, REDCROSS,SVEEP,
Library, ICT and Physical Infrastructure / Instrumentation	• Purchase of course books and reference books for students • Regular visit to NRC by students of all classes. • Reference section and reading room facilities provided Enhancement of ICT facilities in the campus
Research and Development	• Refresher /Orientation courses attended by faculty. • Improving Library facilities. • Research Committee actively engaged in motivating post graduate students towards research. • IQAC has been guiding faculty members to develop research environment in the institution.
Examination and Evaluation	• Performance of students monitored by result analysis • Special coaching provided to weak students.
Teaching and Learning	Preparing and following teaching plans. • Following academic calendar throughout the session. • Conducting unit tests, half yearly tests, group discussions, and surprise tests. • Exposing students to social activities through N S S, SVEEP, Red cross etc..
Curriculum Development	Feedback obtained from students and faculties about their syllabus. • Faculties are members in different subjects of board of studies of University and they participated in curriculum development.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Communication with Department of Higher Education Govt. Of Chhattisgarh, Bilaspur University, UGC CRO Bhopal, RUSA, State Project office Raipur and concern officials have been made through Email. Soft copy of Various data collected and used whenever required.

Administration	**Department of Higher Education has issued all orders /circulars through email, and monitors all the colleges through video conferencing. Various information of college are send regularly to higher officials through e mails. College is also having a whattsapp group which is used for fast communication**
Finance and Accounts	**The college is linked with Department of Higher Education and Government Treasury through e-governance system. The allocation and expenditure including salary are managed through ekosh software of state government. The payment of purchase of various articles are done through treasury challan by making online bill. All grants from the government is received through online transaction. Payment is also made by NEFT to vendors. Attempts are being made for obtaining access of online purchase through GeM.**
Student Admission and Support	**The department of higher education has been started online admission process through affiliating Universities. Selection list and other information is shared and are displayed time to time on college notice board for latest update.**
Examination	**Online facilities like exam form submission, fee payment, admit cards, result etc. are available through a specific portal developed by Bilaspur University. Useful link provided to college students on college website.**

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	**NIL**	**NIL**	**NIL**	**Nill**
2018	**NIL**	**NIL**	**NIL**	**Nill**
[View File](#)				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for	Title of the administrative training programme organised for	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

	teaching staff	non-teaching staff					
2018	NIL	NIL	01/07/2018	01/07/2018		Nill	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refreshar Course	1	16/07/2018	08/08/2018	21
Refreshar Course	1	11/06/2018	30/06/2018	21

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	11	Nill	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1.General Provident fund, Family Benefit Fund, Group Insurance Gratuity 2. Dearness Allowance, House Rent Allowance 3. Medical Reimbursement 4. Casual Leave (13 Days) Half Pay Leave on Medical Ground (20 Days) Earn Leave (10 Days per year) Leave not due, Maternity Leave (3Months), Study Leave (2 Years),Teacher Fellowship , Summer and Winter Vacation 5. Remuneration/Honorarium Examination (Teaching /Non-Teaching Staff). 6. For updating the subject knowledge the teaching staff members are allowed to participate in the orientation program, refresher program and short-term courses as when they need as given per the rules of UGC norms.	1. General Provident fund, Family Benefit Fund, Group Insurance Gratuity 2. Dearness Allowance House Rent Allowance,3 Washing Allowance (Only For Class IV) Cycle Allowance (Only For Class IV) Dress Allowance (Only For Class IV) Medical Allowance (Only for Class III /IV Optional) Accountancy Allowance (Only for Accountant) 3. Medical Reimbursement 4. Casual Leave (13 Days),Half Pay Leave on Medical Ground (20 Days) Earn Leave (10 Days per year) Leave not due Maternity Leave (6 Months) 5. Remuneration/Honorarium Examination), Allotment of Government Quarter Loans and Advances for Class III/ IV Employees Compassionate Appointment, Pension.	Poor boys fund, SC,ST, OBC scholarship, all government Scholarships, relaxation in admission for ST, SC, OBC, Divyang students, Book bank facilities.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts both internal and external audit regularly. Internal Audit committee is formulated by the Head of the institute which conducts audit of financial records as Cash-books related to UGC, Janbhagidari, Govt./ Nongovernment Accounts along with the vouchers. Apart from this the committee also audits the entries of dispatch register. After the internal audit the documents are audited by Chartered Accountant. Regarding external audit of state government fund utilization there is a mechanism of departmental audit which is done at different time by the department of Higher education and the officials of Accountant General Office.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Janbhagidari Samiti, Self Financing, Non Goverment etc.	3159511	Campus development, student welfare, remuneration to part-time teacher.

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nill	Nill	Yes	Academic Audit committee of teachers appointed by Principal
Administrative	Nill	Nill	Yes	Committee for control over office.

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Departments receive feedback from parents through parent teacher meetings and discuss different issues related to the overall development of their ward. (1) Faculty members maintain attendance record of students. If a student shows poor attendance, then parents are informed about the same by faculty members and Principal and subsequently meetings are arranged by the college authority with the parents. In almost all cases, parents provide essential support and care to ensure proper attendance of their ward (2) Teachers have been able to communicate with parents to prevent early marriages and other prejudices related to the drop-out of girl students. This has resulted in the increase in overall percentage of girl students in the college. Presently, the female students constitute above 50 of the total undergraduate students and postgraduate students of the college.

6.5.3 – Development programmes for support staff (at least three)

Computer awareness program.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Computer Lab extended. 2, Botany Lab extended. 3. Zoology Lab extended. 4. Chemistry Lab extended. 5. Physics Lab extended.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Preparation of student data base	06/11/2018	06/11/2018	05/12/2018	12
2018	Result Analysis	04/12/2018	04/12/2018	01/01/2019	7
2019	Feed back collection	30/04/2019	30/04/2019	12/05/2019	179

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Awareness lwcture on beti bachao beti padhao	10/12/2018	10/12/2019	35	23
Rangoli, Painting, Solo and group dance/ song, cooking competitions , hair style etc.	19/12/2018	22/12/2018	69	37

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Students prepare projects on "Environmental Science" as a part of their course curriculum on different environmental issues such as air, water, land and sound pollution, solid waste management, ecosystem and biodiversity. Our future plan is to start use of solar power system for conservation of energy with the help

of NTPC help aid and development programmes.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2
Rest Rooms	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	01/07/2018	30	Hariar Chhattisgarh	Plantation of Tree in Chhattisgarh	179

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Vidyarthi Acharan Sanhita	01/07/2018	Code of conduct of Government of Chhattisgarh is applicable in the institution.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2018	15/08/2018	51
Gandhi Jayanti celebration with Swachh Bharat Abhiyan to promote the values and ethics of Mahatma Gandhi Cleanliness is next to Godliness	02/10/2018	02/10/2018	92
Sanvidhan diwas	26/11/2018	26/11/2018	73
Republic day	26/01/2019	26/01/2019	34

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

(1) Tree plantation programmes . (2) The campus has been declared "Plastic Free" zone (3) The campus has been declared " Tobacco free "zone . Tobacco smoking, chewing of pan-masalas and gutka are prohibited in the college campus. Health hazards caused by tobacco smoking are repeatedly highlighted especially through different events and awareness programmes (4) Waste management by

making compost has been initiated and successfully done by the college with the help of zoology department under the guidance of Dr.K.Venu Achari.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices – 1 : Green Campus - Clean campus Objectives of the practice – The college conducts a large number of practices in its campus on the vision, mission and objective of the college. The college also understands its responsibilities towards regional state, national and ultimately global challenges regarding global warming, plastic hazards and preservation of bio-diversity. Green campus challenge has been designed with a vision of making campus more sustainable and green and promotes the idea and necessity of the same. We encourage healthy and eco friendly environment in and around the institute The Context: - The college has green and pollution free ambience. To maintain educational and pollution free environment college emphasize to not only hold plantation program in campus but also strives at their protection. The Practice and Evidence : This college values green environment to the utmost degree and makes constantly all the efforts to keep the campus perennially green. Some green measures taken by our college are • Tree plantation : Each year , the college plants score of saplings, in and around the campus. • Each year college organizes a plantation drive by students and teachers to ensure awareness in all its ranks. • students prefer to sitting outside, under the trees in their spare times rather than in fan coded rooms. • The college campus is one of the green campus in University with some big trees. • Students actively participated in Swachchh Bharat Abhiyan The nation wide cleanliness drive under the able guidance of faculty. • A cleanliness campaign is also initiated every year on 2nd October on the occasion of Gandhi Jayanti . • To minimize air pollution burning of green waste are strictly prohibited • All garden waste are used for making compost in compost pit. • The natural compost produced is used for natural fertilizer for plants in the campus. • In order to ensure safe drinking water the college has installed RO water purifier in the campus. • The college also has a vending machine that dispenses sanitary napkin on inserting a Rs ten coin . It dispenses a packet of containing 3 napkins This napkins are biodegradable .The college also has a machine incinerator which is used to burn used napkins in order to promote proper waste management and also keep the surrounding clean.. At regular intervals, swachhata drives are undertaken by the teachers and non-teaching staff of the college. From the dry leaves of trees we make compost . We make every effort to dispose off the garbage in a scientific manner. Institutional Best Practice-2 Use of Computer Technology in academics and administration • Objectives To develop / enhance competencies in teaching, learning and research. To improve academics by using web based information .To increase the efficiency of team work by increasing effective communication . The Context- Students come from various socio-economic backgrounds with little or no access to Information Communication technology (ICT) for learning. The use of ICT by the college has positive impact on learning experience. The importance of ICT lies in focusing individual student, teacher and thus improving overall teaching learning experience. It helps to develop aptitude from descriptive to analytical, from academic to practical and to decide the future career goals. • The Practice • College has a facility of Computers with LCD projector equipped rooms for conducting lecture, practical sessions and seminars • Network Resource Centre (NRC) – Adequate provision of about 25 computers with internet facility . Students prepare power point representation on different topics for internal examinations. Teachers and students frequently visit different website for updating of their knowledge. • College website is under process of developing for presenting activities of college related to academics, administration, research and student support services • Library makes use of advance

technologies to access online reference databases • Teachers are using ICT facility for preparation and presentation of lectures. • ICT facility is provided for guest lectures • Lecture notes, references, information is exchanged between teachers and students using ICT • Practical sessions • The ICT facility is used for demonstration of practical sessions a • Use of different website for Education • The online software helps to organize various tasks in teaching and learning. • ICT in languages – • The number of publications in national and international journals, poster presentations in State, National / International conferences has increased because of ICT facility. • The students access various educational websites and online examinations for preparation of various competitive examinations Problems Encountered and Resources Required • Technical Problems related to presentation • Antivirus upgradation, • Orientation of staff and students for using advanced technology. • Encouragement for more applications of ICT

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://gmlscollege.ac.in/wp-content/uploads/2020/10/Best-Practices-2018-19.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Government MadanlalShukl Post Graduate college Seepat aspires to become an institution known for promoting academic, physical, moral and cultural development of students .The college pays sincere attention to the physical, moral and cultural development of students. Various competitions for students like debate, painting, speech, essay writing ,dancing ,singing etc.were organised. Students have shown outstanding performance in sports tournaments . selected for state level . College is quite sincere to prepare students for the competitive world. Examination result percentage of Students of 2018-2019 is between 80 to 100 . Professional and academic development of teachers is always encouraged .In the year 2018-19, 25 to 30 research papers published by teachers of our college in different journals and proceeding of seminar/conferences. The college, being a state government institution has a nominal fee structure. Faculty members are NET qualified appointed through Public Service Commission (PSC), which ensures high quality of teachers, thus providing quality education under nominal fee structure. Several students get scholarships from State Government, which further ensures better education of the economically challenged students. College also provides all facilities for academic professional development of teachers and staff. Although the college is located at rural area but we are trying our best to provide modern ICT based facility to our students and faculty.

Provide the weblink of the institution
https://gmlscollege.ac.in/wp-content/uploads/2020/10/Institutional-Distinctiveness-2018-19.pdf

8.Future Plans of Actions for Next Academic Year

1.Upgradation of existing laboratories and purchase of equipment to promote student projects and research activities of faculty members. 2. Creation of new facilities in RUSA classrooms 3. Extension of Gym and sports facilities. 4.Organization of workshop, seminar and job oriented services by the Career Counselling and Placement Unit. The college plans to organize job interviews by local companies and also organize interactive sessions of final year students with skilled professionals and alumni 5. Organization of seminar and workshop by the IQAC to promote the quality improvement strategies in teaching-learning, research, extension related and co-and extracurricular activities. 6. Encouraging

faculty members to complete their doctoral degrees and to continue research activities through quality publications and research projects 7. Increasing the number of environment friendly initiatives by NSS and ensuring participation of maximum students in such initiatives8. To start and get the solar energy set up 9. Promoting participation of students and staff in seminars, workshops, sports and cultural activities organized by the college and external agencies 10. Promoting activities such as Yoga, physical exercise, meditation etc related to development of mental and physical fitness of students, faculty and staff 11 To start some new post graduate courses for the benefit of students.